

**WEST NEWBURY BOARD OF HEALTH
MINUTES**

May 28, 2019 - Tuesday
4:30pm Second Floor Health Agent's Office
1910 Office Building 381 Main Street

Board: Robert Janes-Chairman, Blake Seale-Member, Kimberly Cole-Member

Absent: N/A

Health Agent: Paul Sevigny

Admin Asst: Jane Krafton

Others in Attendance: Thomas Fahey-Resident, Elaine Fowler and Maryann Fowler – FoodMart.

R. Janes, Chair called meeting to order at 4:40

I. NEW OFFICE BUSINESS:

- Organization of Board. Vote to re-elect R. Janes as Chair **APPROVED 3-0-0.**
- Reviewed minutes dated May 14, 2019. **APPROVED 3-0-0**
- Reviewed invoices and payroll. **APPROVED 3-0-0**
- Steele Landfill update. Status quo, engineer has been contacted for an update and Health Agent will follow-up.
- Discussed FY20 Public Health Nurse and signed FY20 contract. **APPROVED 3-0-0**
- Discussed and accepted board member K. Cole's resignation which will be effective May 29th, 2019. **ACCEPTED 2-0-1.** Thomas Fahey-resident expressed an interest in being considered to fill the vacancy. B. Seale suggest that T. Fahey write a letter and to email to Krafton. R. Janes asked Krafton to draft a letter which will be signed by R. Janes and B. Seale notifying the Town Manager, Selectmen and Town Clerk of K. Cole's resignation and T. Fahey's interest in becoming a member of the Board of Health.
- Reviewed NE District Municipal's 2018 Tip Fee. B. Seale reminded everyone that trash contracts are coming up for renewal/bid at the end of FY20, a year from now. The Board recognizes that collective bargaining will need to be organized and meetings to attend.
- Reviewed "Pay to Throw" letter for mailing and signed. Estimate from Minuteman Press was reviewed and **APPROVED 3-0-0** for printing of the flyer to be mailed. Krafton will also contact Vista Print for an estimate.

II. APPOINTMENTS:

- **4:45pm** 275 Main Street, Food Mart, Elaine and Maryann Fowler, regarding septic system. Currently the system is being pumped every 6 months, where-as before it was every 4 months so that the suspected failed system can be monitored. All parties agreed that no addition pumping will be conducted before 10/23/19 (six months) at which time a camera inspection will be performed on the system. Camera inspection may clear up whether or not the system is in failure. (Note: the health Agent will need to be present

at the time of the inspection) Health Agent expressed concern because this was also the original request on a letter that was sent to the owners on 12/11/18. He also stated that this situation was putting him and all of the Board members in an uncomfortable position. Owner explained that she had confused some dates and that she would be sure to put the October 23, 2019 on her calendar on her phone. Health Agent will also call the owners with reminders and confirmation. Seale requested that the Health Agent contact Stewart's Septic with this information. Health Agent will send a follow-up letter.

III. SEPTIC PLANS:

- **16 Indian Ridge Road**, Mary Manzi #18-39 W. Holt. **APPROVED 3-0-0**
- **25 Coffin Street**, Igor Tomaz #19-15 Christiansen & Sergi. **TABLED**

IV. FYI: No Action Needed

- June meeting 11th and 25th, 2019.

Next Meeting Scheduled for **June 11th, 2019**
4:30 pm Second Floor - Health Agent's Office
1910 Office Building 381 Main Street, West Newbury MA