

**WEST NEWBURY BOARD OF HEALTH
MINUTES
January 8, 2019
4:30pm Second Floor Health Agent's Office
1910 Office Building 381 Main Street**

Board: Robert Janes-Chairman, Blake Seale-Member, Kimberly Cole-Member

Absent: N/A

Health Agent: Paul Sevigny

Admin Asst: Jane Krafton

Others in Attendance: M. McCarren-Town Counsel.

R. Janes called meeting to order 4:30pm.

M. McCarren, Town Counsel stopped in to give Health Agent an amendment that should be attached to all of the landfill proposals from New England Environmental Technical.

I. NEW OFFICE BUSINESS:

- Reviewed minutes dated December 11, 2018. **APPROVED 3-0-0**
- Reviewed invoices and payroll. **APPROVED 3-0-0**
- Steele Landfill discussed any updates. Health Agent presented a spreadsheet including FY20, 21 and 22. (attached) Friday the 11th additional probes will be conducted to track any migration of gas.
- Reviewed FY20 budget numbers. An increase of \$500 was suggested for a cell phone in the expense line item. An extra hour for the Recycling Coordinator was also added (due to surveillance at Pipestave). Board agreed that 500 tons would remain as the recycling tonnage estimate, while trash tonnage was increased 100 tons in case of a ban in recycling materials bringing that number up to 1600 estimated trash tonnage.
- Sevigny requests February 1, 2019 vacation day. **APPROVED 3-0-0**

II. APPOINTMENTS:

- **4:45pm N/A**

III. SEPTIC PLANS:

- **16 Indian Ridge Road, Mary Manzi #18-39 W. Holt Eng. FAILED**
- **423 Middle Street, Bennett & Co. #18-33 Hancock Associates. FAILED**

IV. FYI: No Action Needed

- 5 New Financial Policies included with FY20 Budget information, from the Town Manager dated 12/14/18.
- February meetings 12th and 26th, 2019.

Next Meeting Scheduled for **January 22, 2019**
4:30 pm Second Floor - Health Agent's Office
1910 Office Building 381 Main Street, West Newbury MA

Meeting Adjourned 5:40pm