

**WEST NEWBURY BOARD OF HEALTH  
MINUTES  
March 27, 2018  
4:30pm Second Floor Health Agent's Office  
1910 Office Building 381 Main Street**

---

**Board:** Blake Seale-Member, Kimberly Cole-Member

**Absent:** Robert Janes-Chairman

**Health Agent:** Paul Sevigny

**Admin Asst:** Jane Krafton

**Others in Attendance:** Chip Hall – Cottage Advisors

**Seale called meeting to order 4:45pm**

**I. NEW OFFICE BUSINESS:**

- Reviewed minutes dated February 13, 2018 Tabled.
- Reviewed payroll and invoices.
- Krafton request approval for “Recycling” flyer, (60# paper). **APPROVED 2-0-0**
- Krafton request April 5 and 12<sup>th</sup> vacation days. **APPROVED 2-0-0**
- Discussed NEET invoice. Seale confirmed with the Health Agent that there was a credit from the company that had to do extra work because the first testing was inconclusive due to an error by the company.
- Discussed signage for Pipestave (No plastic bags / No waxed cardboard) **APPROVED 2-0-0**. Two signs to be made up for recycling area to be placed at a permanent place at the recycling center.
- Page School update. Work is progressing and will be completed soon; school is planning on opening on April 9, 2018.
- Opioid documentary film “Written Off” – Opioid crisis documentary (won 3 awards) is available to be purchased as a “streamable” film for the Town to use as an aid for future Opioid presentations. Cole and Seale agree that at this time it’s not something they are interested in purchasing. In 2016 (K. Cole reminded everyone) that we had arranged for Beth Israel to come to Pentucket School and give an opioid prevention and overdose training. Krafton will forward the film information to the Police Department, COA, and School in case they have an interest. **DENYED 2-0-0**

**II. APPOINTMENTS:**

- **4:45pm** Shawn Dent – 413 Middle Street, discuss Title V - Cancelled

**III. SEPTIC PLANS:** (R. Janes will review plans with Health Agent at a later date)

- 365 Main Street Drakes Landing, Cottage Advisors #17-52 Cammett Eng. **APPROVED 2-0-0** Chip Hall (owner) received his approval letter and thanked the Board and said he would be in touch with the Health Agent.
- Crane Neck Street, Mary Kate Bartley, #18-01 Millennium Eng. **APPROVED 2-0-0**
- 11 Prospect Street, Riversworth LLC, #18-02 William & Sparages, LLC. **APPROVED 2-0-0**
- 254 Main Street, Paul Niman, #17-48 Merrimack Eng. Services **APPROVED 2-0-0**

**IV. FYI: No Action Needed**

- Copy of letter to 164 Indian Hill Street dated 2/15/18
- Copy of Selectmen's decision on 15 Norino Drive dated 2/20/18

**NEXT MEETING: April 10, 2018**  
4:30 pm Second Floor - Health Agent's Office  
1910 Office Building 381 Main Street, West Newbury MA

Meeting Adjourned 5:25pm