

**WEST NEWBURY BOARD OF HEALTH
MINUTES
November 7, 2017
4:30pm Second Floor Health Agent's Office
1910 Office Building 381 Main Street**

Board: Robert Janes-Chairman, Blake Seale-Member, Kimberly Cole-Member

Absent: N/A

Health Agent: Paul Sevigny

Admin Asst: Jane Krafton

Others in Attendance: Bob Blanchette-Cammett Engineering, Emily Fredette-Cammett Engineering, and Chip Hall-Cottage Advisor's.

B. Seale called the meeting to order at 4:34pm

R. Janes arrived 4:50pm

I. NEW OFFICE BUSINESS:

- Reviewed minutes dated October 10, 2017. **APPROVED 3-0-0**
- Reviewed payroll. **APPROVED 3-0-0**
- Reviewed invoices. **APPROVED 3-0-0**
- Reviewed 2018 Recycling/Trash calendar. **APPROVED 3-0-0** J. Krafton will contact Minuteman Press for printing, and resident mailing will be done mid-December.
- Krafton requests December 13, 2017 vacation day. **APPROVED 3-0-0**

II. APPOINTMENTS:

- **4:45** B. Blanchette and E. Fredette from Cammett Engineering presented the Board with septic plans for 34 unit development located behind the Legion, 365 Main Street. Health Agent pointed out that the system is a drip dispersal and would need to be serviced on a quarterly basis. Board unanimously voted to approve the septic plans.

III. SEPTIC PLANS:

- 365 Main Street Drake's Landing, Cottage Advisors #17-28, Cammett Engineering. **APPROVED 3-0-0**
- 11 Bailey's Lane, Pierre Avignon #17-41 Scanlan Engineering. **APPROVED 3-0-0**

IV. FYI: No Action Needed

- HHW Event totals.

NEXT MEETING: November 28, 2017
4:30 pm Second Floor - Health Agent's Office
1910 Office Building 381 Main Street, West Newbury MA
Meeting Adjourned at 5:13pm