

**Board of Fire Engineers
Meeting Minutes
2/21/2020**

**** Meeting was conducted through teleconferencing program ZOOM ****

In Attendance: Michael Dwyer, Ben Jennell, and Dave Evans

Called to Order: 7:03pm

COVID-19 Update:

Chief Dwyer updated the BOFE on the recent protocols for First Responders and Fire Departments from DPH & OEMS:

- New EMT protocols
- Social Distancing

Chief Dwyer continues to meet other Town Departments for the most recent information and changes to protocols and policies during the State of Emergency (Pandemic)

- Chief Dwyer has been in conversations with the BOS regarding staffing needs during the State of Emergency

Chief Dwyer made a motion to approve staffing for at the WNFD: 2nd – Ben Jennell

- Minimum staffing of 2 Firefighters,
- Shifts would be 12 or 24 Hours in length.
- Based on availability

Approved (3-0)

Budget:

Chief Dwyer has asked that all expenses due to the COVID-19 pandemic used during the State of Emergency be tracked both electronically and on paper.

Payroll Due next Tuesday – 3/24/20

Rescue Replacement:

Chief Dwyer has spoken with the Town Manager and the contract has been approved.

- Contracted will be picked up on Monday and mailed out

Personnel:**Provisional (Acting) Officers:**

The Board discussed multiple options for Acting Officers.

The Board agreed to table further discussions of other possibilities to future meetings, but did approve the following based on the need during the State of Emergency:

Motion was made below by Chief Dwyer: 2nd – Ben Jennell (Approved 3-0)

Provisional (Acting) Captain – Bill Donahue (C-4)

On approval of the Fire Chief: After conversations with the following Firefighter:

Provisional (Acting) Lieutenant: Cooper Carifio (C-44)

Provisional (Acting) Lieutenant: Jason Goldweber (C-25)

Stations:

COVID-19 Safety Flyers were posted at both stations.

Communications:

The Board discussed the need for updating the Radio Room's old radio system, as well as upgrades in dispatch.

Chief Dwyer made the motion to purchase new radio equipment for the upgrade, not to exceed \$3,500.
2nd – Dave Evans

(Approved 3-0)

- Ben Jennell will reach out to the paging company for more licenses

Next Meeting: TBA

End Time: 7:43pm