

West Newbury Board of Fire Engineers
Meeting Minutes
May 9, 2019

In Attendance: Michael Dwyer, Ben Jennell & Dave Evans

I. Call to Order: 8:00pm

II. Approval of Meeting Minutes (from 3/14/19)

- * Voted & Approved Meeting Minutes with an amendment to the 3/14/19 BOFE Meeting:
"Private EMS" was dropped from "*If a member is hired from another Public Safety Agency/Department (PD, FD, Private EMS), the chief must write a "letter of understanding" for the member.*

*Motion (Mike Dwyer) – 2nd (Ben Jennell)

Approved (3-0)

III. Reorganization of Board of Fire Engineers

A. Chief Engineer

*Motion to have Michael Dwyer as Chief Engineer (Dave Evans) – 2nd (Ben Jennell)

Approved (2-0)

1)

B. Clerk

*Motion made to have Dave Evans & Ben Jennell share duties of the Clerk (Mike Dwyer)

Approved (3-0)

IV. Appointments

A. Fire Chief Michael Dwyer (Car 1)

*Motion (Ben Jennell) – 2nd (Dave Evans) Abstained (Mike Dwyer)

Approved (2-0)

1)

B. Assistant Chief Ben Jennell (Car 2)

*Motion (Mike Dwyer) – 2nd (Dave Evans) Abstained (Ben Jennell)

Approved (2-0)

1)

C. Deputy Chief Dave Evans (Car 3)

* Motion (Mike Dwyer) – 2nd (Ben Jennell) Abstained (Dave Evans)

Approved (2-0-

1)

D. Officers TBD at later meeting (Promotional Results)

E. Firefighters *All Firefighters (letters will be sent) were reappointed with the exceptions below:

Kyle Cutcliffe was not reappointed due to lack of attendance (zero calls or drill)

*Chief will contact Kyle regarding the decision.

*Provisional Appointments were given to the following based on their full-time employment with another Public Safety Agency:

Andrew Greenbaum (Londonderry, NH FD)

Sue Marden (Bedford, NH FD)

Lisa Duxbury (Portsmouth Naval Ship Yard, DoD PD)

Victoria Manning (Andover, MA FD)

* Motion (Mike Dwyer) – 2nd (Ben Jennell)

Approved (3-0)

V. Chief's Report & Upcoming Events

Communications: Chief Dwyer updated the BOFE on a discussion he had with Police Chief Jeff Durand and John Guilfoyle regarding the Public safety Website. Chief Dwyer is asking the BOFE to pay \$4,988 towards the joint website.

*Motion (Mike Dwyer) – 2nd (Dave Evans)

Approved (3-0)

Essex County Call/Volunteer Class: Chief Dwyer discussed the upcoming Fall class, which will be held in Hamilton, Ma. (November – Feb). Chief Dwyer asked that all members be made aware of this.

MEMA All Hazards Class: Chief Dwyer discussed the upcoming class in westborough, MA (June 17 & 18?). He would like Deputy Evans to attend and then update the BOFE. Deputy Evans will look into the dates and get back to Chief Dwyer.

Insurance Coverage: Chief Dwyer was asked by the Town Manager to give numbers of current members and Junior members that will be covered under the Town's insurance plan (WNFD Members-32 & JRFF 11)

*Chief Dwyer is looking into Benefit Coverage for all the members, based on Injury, Long-term disability and death.

Software: Chief has asked Asst. Chief Jennell to look into the new SOP Software and EMS PCR updates.

West Newbury Bicentennial Events: Memorial Day Parade, Fireworks Display, Pancake Breakfast, and Cook out/Concert (?) *Updates to Follow*

- Chief Dwyer has expressed interest in having the Hand tub pulled in the Memorial Day parade. Ben will look into horses to pull it (Tyler Kimball). Dave will look into bagpipers (Billy Cashman), Mark Marlowe was asked to check out the status of pulling the Hand Tub.

Merrimac Live Burn Training: Saturday, May 11, 2019 – Assistant Chief Jennell will be taking a crew over to participate in the live burn training on Emery Street. Meeting time is 7:00AM at WN Central Station.

Crew

GAR Library: “Touch A Truck” – May 16, 2019 (10:15AM) Will be looking for a to assist Chief Dwyer.

for

Pentucket Promenade: May 24, 2019 (4:30PM) @ Pentucket HS – Will be looking an EMS detail.

Pentucket Graduation: June 1, 2019 (8:30AM?) @Pentucket HS – Will be looking for an EMS detail.

Senior Celebration: June 1, 2019 (Information to Follow)

- VI. Promotions:** Deputy Chief Evans will contact each participant who took the written exam (the BOFE will honor the exam scores for 3 years) and follow up. Oral Boards will be coming in the next couple of months.
- VII. Training:** Chief Dwyer would like more training with OEMS credits attached to them. Asst. Chief Jennell & Deputy Chief Evans will work on bring different training opportunities to the WNFD training schedule (MFA Courses, Trauma 24, TIMS, NCCR)
- Asst. Chief Jennell is looking into having the Coast Guard come in and do a 2 day water rescue course for our members.
- VIII. Budget:** Asst. Chief Jennell reports that the FY 19 budget is going well. We’re almost done with FY 19 (last day in June).
- IX. Rescue replacement – FY20:** Chief Dwyer has reached out to different companies for specs/bids for the new “Rescue Type vehicle” to replace Rescue 1. We have been approved for \$230,000.00 for replacement of Rescue 1.
- X. Report on Stations and Apparatus:**

- XIII. Meeting Adjournment: 10:00PM**