

**West Newbury Bicentennial Committee**  
**Wednesday, May 15, 2019**

Second-floor Hearing Room  
318 Main Street

Meeting called to order at 6:05 pm

Committee members in attendance: KC, Steve, Greg, Krystelle, Judy, Jocelyn

**Old Business**

Reviewed budget sheets from KC and Judy.

**Action Item Review**

Greg/Ice Cream Social. Reaching out to DJs; one guy from Haverhill came back with a proposal (Music Masters Mobile Music DJs). \$350; has a music library of over 300,000 songs. Very experienced with a long resume of work. Understood what the committee was looking for.

Need to get 10 volunteers - need to print tickets for the event, then finalize police and traffic control. We are contributing \$750, Long Hill Orchard will underwrite the rest.

Judy arranged for the two toilets - will be dropped off by noon the day of the event, taken away the next day.

Motion made to hire the DJ carries unanimous yes

**Memorial Day Parade**

Banners for Memorial Day Float (Greg): Asked artist to bring the size of the banner down - too large in the draft!

Agreed that GOLD fringe was right to circle the flatbed. We will order a banner for the back with the committee name.

**Field Day**

Power issues: we have addressed all the issues around the venue; Mike Dwyer may have the ability to light part of the field with a light tower. Alternative: we can rent generators with a light pole for under \$200, but Steve will need to tow with his truck to the site.

Companies that rent PA systems: 10 phone calls, with only 1 call back. Came through a referral. Greg received a quote for the day - includes 2 engineers there to operate PA system, professional festival sized PA, monitors, board, etc.: \$2,285.

Motion made to rent PA System as described carries unanimous yes

Bands for field day: Way to the River band is booked. Steve and Greg to work on finalizing details. Members to follow up with local bands they know to see if they will play, too. Decided where to put the staging for the bands: agreed on the end of the tent that's closest to the access road for easy setup and break down.

Games for kids: KC found a website with amazing games for kids/families. Would Parks & Rec be willing to help us work on this? Maybe we could ask WN College Students who are home for the summer to come and help out? KC/Krystelle working on this.

Crafters: looking at the Merrimack Day information; they have vendors. KC working on finding WN vendors to put out their things on Field Day. KC also investigating entertainment for the day as well as volunteers to help run everything.

### **Booklet**

Need to put out the date of publication. All artwork for ads: KC will have by Monday 5/20/19. Revise the schedule - the document that was circulated was corrupted/poorly formatted. Greg will reformat. Greg reached out to Dot Cavanaugh and Jane Wilde about photos from the archive/Historical Society. Greg will scan photos and will bring them back.

Angus Jennings sent Greg a short history for the booklet and it's been sent to Rose Russo (graphic designer) to get into the booklet.

### **Music & Movie Night**

Fire Co. will be doing food; we're donating the \$ to give out hot dogs. The annex will have chairs for movie night set up (and will be back up for the band if weather is bad).

### **Old Fashioned Dance**

Coordinated with BBQ on the final menu: Mac & Cheese, Pulled Pork, BBQ'd chicken, cole slaw, baked beans. Drinks: we can get water, seltzer w/ flavors. TBD: ticket price? Suggested \$20/ticket. How are we going to sell tickets? We'll broadcast it on FB, email, website. We're also going to take the banner around to food mart, etc. We are going to hand out booklets and events. Sell tickets and give tickets all at once.

Motion made to charge \$20 for the country dance; unanimous yes.

## **History and Heritage Day**

Jen Solis is handling her reception, with food provided by Glenn Kemper. We're supporting, but we do not own this event.

## **Opening Day (Ceremonies, Pancake Breakfast, Town Picture) (July 6th)**

Bruce Tarr and Lenny Mirra will both be able to attend ceremonies. The Fire Co. has been asked to do the pancake breakfast at opening ceremonies. We are waiting for final confirmation on their participation. Robert Chiller: do we still want to do a town photo? He will be available for this and the Family Field Day. Have to walk around Town Hall area to pick a spot. We have a line on a little girl who will sing the Anthem; we can use the color guard in town. Still need to figure out stage, podium, etc. or back up Annex Plan. Both Annex and bandstand area are reserved.

Motion to hire Robert Chiller to take town picture at opening day and we publicize the town picture. Motion carries.

Ask Robert Chiller to drop in on the 10th for the Student Showcase at Page School.

## **New Business**

Committee T-shirts: ink taco - baby blue is the chosen color for jersey blend

KC to put out a call for volunteers for the upcoming events in July.

Krystelle is having allergy safe cookies made for *What West Newbury Means To Me Student Showcase*, and leftovers can be handed out at Field Day the next day.

Greg to give Krystelle final version of schedule so it can be printed - Krystelle will arrange to have it printed/cut this week. (Handouts for the parade)

Respectfully submitted,

Jocelyn Fassett