

West Newbury Bicentennial Committee Minutes

May 7, 2019

The meeting was called to order at 6:00 pm in the Second Floor Meeting Room. Committee members present: KC Swallow, Steve Swallow, Greg Garnache, Judy Gregg, Jocelyn Fassett, Krystelle Griskiewicz, Cindy Sauter.

Approval of minutes from last meeting.

The minutes of the April 24 meeting were approved as amended.

Old Business

Family Field Day – Rick Feehery and Andrew Dranetz presented the budget estimates for the laser light show, lighting, mobile stage. The generator for his show can provide power to the Pipestave area for other events. Greg raised questions about additional needs for generators for the PA systems. Andrew agreed to provide a list of contacts with sound companies.

There was also a discussion around music to accompany the fireworks. The final song will be Small Town. The pros and cons of mash-up versus traditional songs was discussed.

Based on all budget items presented (including the fireworks), the budget will need to be increased by \$6000. The Committee voted unanimously to proceed with the plan as presented.

The need for emergency management planning – in the event of high wind, rain, etc. - was discussed. The Committee referred Andrew to Michael Dwyer to discuss. Security around wires was also discussed; an officer will be assigned to the stage area. Further research will be done into possible need for security around the projection area.

Memorial Day Parade – Jocelyn presented the t-shirt design and will have pricing at the next meeting. There will be t-shirts for Committee members and volunteers. Krystelle presented flower sheeting that will be used by the Girl Scouts in creating the logo for the parade float. The logistics of the float banners were discussed at length. The Committee voted unanimously that Greg and Steve meet separately to work out details for presentation to the group.

Schedule - The schedule that will appear on the Memorial Day banner and in the program was discussed. Greg suggested that the cost of the Old-Fashioned Dance might be cut from the schedule since the venue can only accommodate 200 people and the costs were fairly high. After much discussion it was decided that the dance be kept on the schedule so that there is an array of events that appeal to a large cross section of people.

Movie Night – Judy contacted MCLC (licensing company) about movie night; the estimated budget is roughly \$300. She also contacted the Fun Company, a vendor for the screen, popcorn, projector sound, etc., and got a quote of \$369. These costs are within budget. The Committee agreed to have a request put in for budget allocation.

WN Day at Fenway – The number of tickets with bus sold for WN Day at Fenway has been slowly increasing. However, it was determined that additional publicity was needed to get a better read on whether we need to cancel the bus. Cindy will put out information on the WN News.

Carr Post Project – There was some discussion around what involvement the Committee would have, if any.

Ice Cream Social – Greg announced that the band that had initially been slated to play will not be able to perform at the social. He suggested using a DJ and/or doing karaoke. The Committee agreed that Greg would follow up on the DJ. Judy reported on the budget allocation for two portable toilets for the social. The Committee agreed unanimously to place the order.

Miscellaneous Business

- Judy reported that she has arranged for bug spraying services that will be donated.
- Judy also reported on her research into liquor permits. Steve has made calls in that regard and will follow up.
- Judy did further investigation into the cost for the movie license. Under the Council of Aging, a more economical solution is available. The Committee unanimously voted that Judy can move forward with submitting the application. Because the event is not strictly aimed at the general public, we will not be able to publicize the name of the movie.
- Judy distributed the schedule of police detail requirements. The Committee members will review and meet again to finalize the schedule.
- Greg suggested that the Girl Scouts be acknowledged on the Memorial Day float. The Committee agreed.
- Krystelle suggest that custom cookies be served at What WN Means to Me. This is well within budget limits. The Committee agreed to move forward.
- It was unanimously agreed that Greg move forward with pricing the banners for the float.

The next meeting was scheduled for Wednesday, May 15.

The meeting adjourned at 8:05 pm.

Respectfully submitted,
Cindy Sauter