

West Newbury Bicentennial Committee Meeting

April 9, 2019

The meeting was called to order at 6:08 pm in the Second Floor meeting room. Committee members present KC Swallow, Stephen Swallow, Greg Garnache, Krystelle Griskiewicz, Jocelyn Fassett.

Minutes of the April 2, 2019 meeting were approved as amended.

New Business

Review of the Bicentennial Celebration estimated and adjusted the budget to date. Reconciliation of the expenses, income, balance sheets still in progress. Will do an exercise for future events to revise and estimate budgets.

Memorial Day Parade

- Girl Scouts are doing their design of the logo on the mesh at the school and are paying for the flowers.
- Need to explore the bunting options for the flatbed and securing the giant banner/logo. The frame is complete.
- Flags: if we want to buy WN flags we need to give 3 weeks advance notice for the flag printer so we have to act soon; will likely order ½ a gross. Committee voted unanimously to order the half-gross for the parade.
- Need to work out WHERE we decorate the float prior to the parade. Judy/Greg to discuss with the DPW. Would like to have it indoors overnight and safe. Driver for the float has the right certifications/licenses to operate the vehicle during the parade.

Field Day

- Speaking with Jordan at Ipswich Ale about supporting the Family Field Day. They are interested in working for the event. They have old fashioned trucks that will be set up by the road but need to work out how the WNPD wants to manage/regulate the alcohol.
- Need to create a “run of show” and determine where we want the reactors to perform and do announcements.

- The tent permit is now being created by the building inspector. Mike Dwyer will be working on the fire department permits.
- Organizing vendors - Jocelyn is investigating best practices, create form and schedule for entries. Greg to investigate lighting for events that go into the evening.

Opening Day

- Fire company can handle the pancake breakfast for us on Opening Day breakfast!

Souvineer Program Book

- Front page: print of the Trish Mansfield painting in glossy color
- Logo for Bicentennial on the back in glossy color
- Historic Pictures within the booklet - to make it a memento, have 8-10 photos placed within the booklet. Need help from the historical committee.
- List of sponsors who have donated
- Schedule of events for the bicentennial celebration in July should be in there
- Catalog of items for sale that are Bicentennial related
- A short history of West Newbury and an answer to the question "what was life like in 1819 when the town was incorporated?"
- 2 events with restricted access: only so many people we can accommodate (dance, ice cream social) - could have a sign-up sheet or email type of thing to RSVP with first come first serve rule. Mechanisms to register/reserve here.
- Do a push for business card ads? For local businesses that can't donate a large amount of money? Small amount to get a mention in the book.
- Ideas: helpful phone numbers, helpful info - things people don't know about West Newbury. The info page for different groups: library, WNR&DClub, girl scouts, etc. Page PTO, Middle School PTO, Parks & Rec events... give exposure to "civic" groups.

Motion to put forth to have Greg Garnache to own project management of this booklet approved and carries.

Community Service Day

A few options: help with the Earth Day town clean up; something with the Carr Post (remove the bar, scraping and painting - now left with historical commission)? Organize ideas from the community and then choose a project?

Meeting adjourned at 7:33 pm.

KC: Agenda items for 4/16

Next meeting must discuss: t-shirts, parade, Brian Young (bands/bandstands on July 11th for concert and movie night) to meet with the committee. Update on booklet progress; update the "save the date" schedule for printing to be distributed at the Page School. Also: discuss the dancers/bands for the country dance - have to decide on options.

To do: need to invite Cindy from Long Hill Orchard back to talk to the committee in Early May to get the ice cream social fully organized. (Greg)