

West Newbury Bicentennial Committee Minutes

April 2, 2019

The meeting was called to order at 6:05 pm in the First Floor Meeting Room. Committee members present: KC Swallow, Judith Gregg, Greg Garnache, Krystelle Griskiewicz, Cindy Sauter.

The minutes of the March 19th and March 26th were approved as amended.

New Business

Reports on Action Items

Members of the Committee reported on action items (completed items are marked with a checkmark)

Krystelle

- ✓ Girl Scout Troop participation
- ✓ West Newbury flags
- ✓ Copy souvenir program book
- ✓ Connect with re-enactors
- ✓ School flyer

Judy

- ✓ Budget recap and submission to the State
- ✓ Finalize balance sheet – Judy reviewed expenses to date and monies on hand.
- ✓ Contact Events for Rent about changes in tent order – Steve and Judy walked through the site and remeasured available space. The main tent fits into ring A, the cooking and beer tents will be located off to the side on flat land. The inside of the two rings were left clear for craft tables and other activities.
- Parking and crowd control on Field Day – in process
- Ask Police to sponsor bandstand and movie night – in process

Cindy

- ✓ Red Sox publicity – order form on the web site
- ✓ Trisha Mansfield print publicity
- Service day – in process

KC reported for Steve

- ✓ Red Sox publicity
- ✓ Riding and driving club participation
- ✓ Invite Rick and Anthony to a meeting
- Country Dance – Steve has spoken to the Rusty Can and the band – in progress
- ✓ Steve also spoke to Ipswich Ale
- ✓ Parking at Pentucket and Page
- Approach additional sponsors – in progress

KC

- Red Sox Tickets distribution plan – in progress
- Punch list consolidation – in progress
- ✓ Trisha Mansfield publicity
- Service Project – in progress

Greg

- Carr Post Project – in progress

Questions from Re-Enactors

Krystelle presented findings from her meeting with the re-enactors. Some of the possible activities discussed that could be performed by the 15 to 18 re-enactors included: manual of arms, dress uniform presentation, march, drill. There was a discussion around the pricing of the flag.

West Newbury Flags

Krystelle also reported on her meeting with a WN resident who produces flags. One gross (144) of flags would cost \$972. Size – 11x17, material – 70d nylon, design – digital print, construction – single reverse, finishing spec – mounted on staff. The proposal was tabled pending a review of the budget.

West Newbury History and Heritage Day

Volunteers have stepped forward to assist in bringing this event to life.

Event Calendar

KC will have a schedule of events printed for distribution at Page.

Budget Report

KC took on the action item of consolidating budget items for the ice cream social, the dance and the movie/bandstand night. The scale of the dance being held at Old Town Hall and it was decided that the Committee would revisit having the dance in the large tent, since it is a larger venue. Judy will report back on the logistics of having the tent set up in time for the dance. Judy is also checking on a portable dance floor.

Old Business

Memorial Day Parade Float – The Committee discussed girl scout, banners, birthday cake, etc. The remainder of the discussion was tabled until Jocelyn is at the meeting.

Souvenir program book – After some discussion, the agenda item was tabled until the next meeting. Committee members were tasked with bringing content suggestions and ideas to the next meeting.

Service Project – tabled until the next meeting

Lead Committee Members for In-Progress Projects:

- Greg - Ice Cream Social and Parade Float Benner
- Krystelle – Girl Scout project and Flatbed Skirting for Float; What West Newbury Means to ME
- Steve – County Dance
- Cindy - Field Day
- Judy – Band Stand and Movie Night
- Jocelyn – Memorial Day Parade Float

The meeting adjourned at 8:30 pm

Respectfully submitted,

Cindy Sauter