

West Newbury Bicentennial Committee Minutes

March 19, 2019

The meeting was called to order at 6:07 pm in the Second Floor Meeting Room. All Committee members were present except for Greg Garnache who had a previous appointment.

The minutes of the meeting March 12th were accepted as amended.

Old Business

- **Budget**

The Committee re-visited the tent line item for Field Day. There was some discussion around the possibility of having the tent available from mid-week through the closing ceremonies. Judith Gregg agreed to speak with the tent vendor about potential savings, if any.

- **West Newbury Painting**

Trisha Mansfield picture. KC Swallow spoke with town officials and was granted her request to have Trisha Mansfield's painting on display at the Town Office Building with order forms available. Cindy Sauter will post this information to the WN News Facebook page.

New Business

Memorial Day Parade Float

Krystelle Griskiewicz informed the Committee that the Girl Scouts offered to participate in the creation of the float. The Committee discussed various ways that the Girl Scouts could participate including creating paper flowers. Committee members agreed to create projects for the Girl Scouts to work on. The Girl Scouts would also be invited to walk with the float on parade day.

The Committee discussed handouts for the parade and the possibility of having flags created for the event. Krystelle Griskiewicz will contact a flag vendor to inquire about purchasing items with the West Newbury seal and other festive designs. Nunan's has also offered to place flower hangers on the street lights as a donation to the town.

Krystelle discussed the idea of using pool noodles for flower making. The Committee agreed that the noodles could be a fun piece in the float.

Jocelyn Fassett will coordinate all activities as presented above.

Souvenir Program Book

The Committee had a lengthy discussion around the Souvenir Program Book. It was agreed that the booklet was an important component of the event. Committee members were tasked with pulling together final ideas for the booklet for the next meeting.

Old Business

History and Heritage Day

KC Swallow discussed the reasons behind History and Heritage Day being cancelled and the possibility of re-visiting the Tape Art project publicity. As a crew of public artists, Tape Art artists work in the medium of low-adhesive tape to create large-scale temporary art installation. As educators, they have worked with a wide range of communities teaching collaborative art making projects for grades K-12.

Red Sox Ticket Sales

Steve Swallow discussed ticket sales and updates for WN Day at Fenway: Approximately two-thirds of the tickets will be in the grand stand and one-third will be in the bleacher seats. West Newbury residents will have the opportunity to meet some of the players. The bus will be scheduled early so that residents will have the opportunity to enjoy pre-game activities. Steve will send final budget numbers to the Committee. Tickets will be emailed. Cindy Sauter will work on Facebook publicity for the event. Half of the tickets are already sold. Steve will create a working committee to work through details.

Field Day

Krystelle Griskiewicz reported that five players for field day have been confirmed.

Return to Action Items

It was agreed that the Committee would return to their roots, creating action items for each subsequent meeting based on Committee discussion. Action items added to the agenda for the next meeting were:

- Girl Scout Troup (Krystelle)
- Flag Person (Krystelle)
- Souvenir Program Book (Krystelle)
- Red Sox Publicity (Cindy and Steve)
- Red Sox Ticket Distribution Plan (KC)
- Budget Recap (KC and Judith)
- Punch List Consolidation (KC and Jocelyn)

- Call Sam regarding Reenactors (Krystelle)
- Service Project – to be added to the agenda (Cindy and KC)
- West Newbury Riding and Driving Club (Steve)
- School Flyer (Krystelle)
- Trisha Mansfield Print at Town Hall and Publicity (KC and Cindy)
- Design T-Shirt (Jocelyn)
- Rick and Anthony to be invited to the next meeting with Fire Chief (Steve)
- Country Dance Report (Steve)
- Banner, flowers for float (Jocelyn)
- Meet with Superintendent at Pentucket to secure parking (Steve)
- Approach Institution for Savings and Eastern Bank for Sponsorship (Steve)
- Prepare party budget and expense sheet to give to Angus. (Follow format by KC on google docs.) (Judith)
- Contact Events for Rent (tent company) to determine if we can have large tent set up around July 10th for first use on Saturday 7/13. Get details to revise. (Judith)
- Finalize Balance Sheet with newest info from Laurie Zywiak and release to committee. (Judith)
- Arrange with Police Chief for parking and crowd control at Pipe Stave on Field Day, and also Brunch/Opening Day ceremonies. At same time talk about bandstand eve and movie night at the Annex on July 11. Ask for Police to sponsor these events. (Judith)

The next meeting is scheduled for April 2nd. The meeting adjourned at 7:55 p.m.

Respectfully Submitted, Cindy Sauter