

West Newbury Bicentennial Committee Minutes

December 4, 2018

The meeting was called to order at 6:02 pm in the First Floor Meeting Room.
All Committee members were present.

New Business

The review of the minutes from the last meeting was postponed until Committee members could meet with Chief Dwyer to discuss safety precautions and logistics for the town wide birthday party, including:

- Limit attendees to a set number, in accordance with building capacity.
- Adjust the fire alarm system in the auditorium to allow for the laser show to take place while safeguarding those in attendance.
- 4 firefighters will be present in the building with 2 floaters be used at the birthday party.

The Committee also discussed budgets and manpower recommendations for the summer fireworks.

Steve Swallow reported that he spoke to the police chief and that we will be charged for police details.

Chief Dwyer reported that the Fire Department voted to create Challenge Coins / Bicentennial Fire Department Coins.

Steve Swallow reported on his meeting with the representatives from Fenway Park. August 9th is the night for West Newbury Day at Fenway Park (tentatively). The Merrimack Valley Concert Band will be doing the National Anthem and Steve will discuss having a West Newbury color guard.

Steve Swallow announced that the banner will be going up on the Fire Station.

The minutes of the last meeting were approved as corrected.

Steve Swallow made a motion to change the next meeting from December 18 to December 11. The motion carried.

Greg Garnache reported on his meeting with Robert James, Chairman of the Carr Post Building Committee. The building is under consideration as a site for the Service Day project. By way of history, voters agreed to accept as a gift the 115-year-old Charles L. Carr American Legion Hall and to spend nearly \$100,000 to stabilize it and stave off further deterioration. At one time, the brick building was home for the Major Boyd Post of the Grand Army of the Republic, as well as a spot for the town library, National History Club, and meeting space for veterans and other local organizations. The vision for the future is to have the property used to display and archive historical memorabilia. The first step is to determine whether the building can be brought into a usable state. Greg offered to discuss possibilities with an architect.

The Committee discussed the possibility of matching funds from the Essex Heritage Partnership Grant Program is a matching grant program created to foster and support the stewardship activities of municipalities and organizations that share Essex Heritage's mission to preserve and enhance the historic, cultural and natural resources of Essex County. Impacting many in the region, the 18-year old program has invested more than \$1.5 million in support of the region's nationally significant heritage. The Committee will work in conjunction with the Carr Post Building Committee.

Steve Swallow made a motion that Greg contact Peter Erikson to discuss potential for the building. The motion carried. Steve Swallow made a motion that KC Swallow and Greg Garnache be charged with contacting Bob Janes to create a report on feasibility for the project. The motion carried.

Old Business

Town Birthday Party.

Judy Gregg and Krystelle Griskiewicz presented progress on the Town Birthday Party February 24th from 2 to 6:

- Entry Form for the birthday cake: Bakers will deliver cakes on Sunday, February 24th at 1 to the Middle School. The tasting cakes will be sampled by the judges and general public. Judges will begin the official judging at 2. The public may view the cakes until 3. Winners will be announced at 3:15. A comprehensive schedule was also distributed to the Committee detailing pre- and post-event logistics. Krystelle handed out the posters that were created by school children.
- Entry groups will be:
 - Adult Commercial
 - Adult Non-Commercial
 - Students K-12
- Judy and Krystelle distributed designs for the invitation/announcement which will go into production next week.
- Krystelle also reported on her meetings with face painters/balloon artists. These people need to be engaged ASAP so that we can save the date. A henna tattoo artist was also proposed for teenagers.
- Krystelle reported on her meeting with reenactors for Field Day. The Committee agreed that the reenactors should be booked if the dates are available.

Gala

Steve discussed the possibility that the working group may not be necessary. However, it was determined that Cindy Sauter will call Mary Winglass when gala tickets are sent out and will work in concert with Ken Diamato and Nicole Francouer.

Potential Sponsors

KC reported that the brochures and address labels are ready to go. KC will purchase stamps. Committee members will write personal notes to people that they know.

Teen Dance

The Committee agreed to defer the discussion of the teen dance to the next meeting.

Agenda items for the next meeting will include:

- State Money
- Teen Dance
- Field Day
- Laser Show vote

The meeting adjourned at 8:10