

## West Newbury Bicentennial Committee Minutes

January 31, 2017

The meeting was called to order at 7:00 PM by Co-chair KC Swallow; KC Swallow (KCS) John McGrath (John) and Stephen Swallow (STS) were present. The agenda was in three parts: Organizational Structure of the Committee (#1), Funding to be asked for in the April Town Meeting (#2) and Plans and Agendas for future meetings (#3).

#1 an email address for the committee has been established by the town and the committee has been added to the town website. KCS will monitor the emails and keep up the site for now. The usage of the site will be defined at a later meeting; for now, it will be a place to welcome groups that might like to be invited to a meeting (all meetings are open) and to solicit suggestions from anyone in the town. Co-chairs were appointed by the selectmen so there is not a need for elections. STS was selected to be secretary pro-temp; notes will be brief and to the point.

#2 John outlined a structure, time line and information we would need prior to any estimate of how much money the Bicentennial Celebration would need. It was voted unanimously to ask for \$10,000 at the April 2017 town meeting.

#3 It was decided unanimously that the Committee would meet weekly until all systems are set in place. On the agenda for the next meeting, Thursday February 9<sup>th</sup> with backup date Tuesday February 13<sup>th</sup>, would be a mission statement. Each Committee member will bring a draft of their perception of what it should entail. We will draw up a preliminary time frame and time line for the celebration.

STS suggested there should be a younger member of the Committee (high school-college age) and had a possibility in mind. The idea was unanimously endorsed and will be pursued.

The meeting was unanimously adjourned at 8:00 PM