

**Town of West Newbury
Affordable Housing Trust**

Date: February 23, 2023
Time: 6:07 PM
Location: Town Office Building , First Floor Hearing Room
Members Present: Wendy Reed, Deb Hamilton, Pam Shaffer, Donna Garcia, Kevin Bowe,
Karen Holmes
Members Absent: Derek Mitchell

- A. Postponed until next meeting
 - 1. Review of 2/8/2023 Minutes
 - 2. Review of Financial Report
 - 3. Review of Draft CPC-AHT Grant Agreement
- B. Review of final draft Action Plan
 - 1. Deemed 90% completed by members
- C. Planning for Community Listening Session
 - 1. Send out an announcement of the Listening Session on March 2nd and March 13th via Town email.
 - 2. Conduct Listening Session as a hybrid with live audience in Hearing Room and Zoom.
 - a. Include Zoom link with the announcement email on March 13th.
 - 3. Wendy will make the presentation for the Listening Session.
- D. Reviewed AHT home page.
 - 1. Agreed to provide the link to The Fair Housing Laws
- E. Adjournment
 - 1. Move to adjourn by Kevin Bowe with second by Donna Garcia at 715PM