

**Town of West Newbury
Affordable Housing Trust**

Date: February 8, 2023
Time: 6 PM
Location: Town Office Building, First Floor Hearing Room
Members Present: Angus Jennings (Ex-Officio), Wendy Reed, Deb Hamilton, Pam Shaffer, Donna Garcia, Karen Holmes, Derek Mitchell, Kevin Bowe
Members Absent: None
Other Attendees: Liz Rust (Housing Consultant), Sue Brown (Town Planner)

A. LIP Resale

1. Angus presented background information on the WN housing units that are a part of the LIP Program including the process in place to sell to income-eligible clients.
2. Currently, there is notice at Drake's Landing to sell a unit.
 - a.) working with ACD (monitoring agent) selling this unit.
3. Liz suggested AHT needs to be involved by making sure information about this sale is known locally.

B. Action Plan

1. Liz reviewed final draft of Action Plan
 - a.) Purpose is the same
 - b.) DEI wording has been included in the Executive Summary of the Plan.
 - c.) Discussion of "Local Preference Policy" was vigorously discussed.
 - d.) Discussion of Marketing strategies with different organizations mentioned Including (but not limited to) YWCA, religious and non profit organizations with property, North Shore Home Consortium, land protection agencies, and Harborlight Community Partners
2. Public listening session scheduled for March 16, 2023
 - a.) Strategy meeting February 23,2023

H

C. Review of Minutes and Expenditures

1. Minutes approved with motion by Deb and 2nd by Kevin
2. Invoice for Liz Rust and fee for Declaration of Trust approved.

D. PR Strategy

1. Emails to be sent out once a month until Town Meeting
2. AHT is one of four housing initiatives being discussed by the Town at this time:
 - a. MBTA
 - b. AHT

- c. ADU Bylaws
- d. Housing Production PLaN
 - Sue will review communications among each entity to enhance awareness and information sharing.

E. CPA Grant Agreement

- 1.No concerns about the draft and Wendy will forward to CPC

F. Assignments for next meeting

- 1, Wendy will secure support needed to update AHT website

Next regular meeting March 16th

Preparations for listening session Feb. 23

Adjourned 7:27pm with motion by Deb and 2nd by Kevin.