

West Newbury
Affordable Housing Trust Meeting Minutes

Date: Wednesday October 18, 2023
Location: Town Office Building, Second Floor Hearing Room
Members Present: Wendy Reed, Kevin Bowe, Deb Hamilton, Karen Holmes, Pam Shaffer
Members Absent: Derek Mitchell, Donna Garcia
Others Attendees: Angus Jennings (Town Manager), Tracy Watson (Director of Newburyport Housing Authority)

- A. Tracy Watson, West Newbury Housing Authority
 - a. Gave a general overview of the State-run housing authority.
- B. Updates on Outreach efforts
 - a. Donna (not present at this meeting) to give updates at the next meeting.
- C. Upcoming Housing Related Programs
 - a. MBTA Communities Housing Opportunities Initiative - November 15th, Annex 381 Main St.
- D. Small Grant Program rollout/publicity
 - a. Questions under discussion: To whom will the grant check be made out? Will the Grant be taxable?
- E. Use of FB for publicity
 - a. Angus and Wendy recommended against using the community FB page for publicity. The Town of West Newbury FB page will be more appropriate or use the Town of WN website AHT page for publicity.
- F. Town Meeting report opportunity
 - a. Kevin will draft a list of talking points reviewing AHT activities such as the Small Grant Program and interviews with potential partners such as Bread and Roses and Habitat for Humanity.
- G. Review of Minutes
 - a. Passed with motion by Kevin and seconded by Karen.
- H. Review of Financials.
 - a. Same as last month. No action needed.
- I. Assignments for next meeting.
 - a. Wendy will look into Small Grant check issuance.
 - b. Wendy will check with Derek about speaking at Town Meeting Monday Oct.23.
 - c. Kevin will make a list of talking points for Town Meeting.

Adjournment 6:55 pm