

WEST NEWBURY BOARD OF WATER COMMISSIONERS  
MEETING DECEMBER 30, 2019  
9:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair, Richard Cushing and Larry Corcoran  
Mike Gootée, Water Superintendant and Jodi Bertrand, Administrative Assistant

Meeting called to order at 9:10

John Dodge and Patricia Reeser, Open Space Committee are in the office to speak about Brake Hill Land and Article 97 Protection. Open Space would like the protection put on to be permanent and if for some reason in the future it was being sold that this level of protection would preserve the land and wildlife. They are looking for help from Commissioners in marking land so that Municipal land would stay as is but the other trails and land could be under Article 97. The Water Commissioners voted to support an application from Essex County Greenbelt Association, Inc. and the Open Space Committee for up to \$175k towards the acquisition of the Artichoke River Woods property on Middle Street in West Newbury. Janes (Chair), Cushing and Corcoran voted in favor, unanimous.

Dodge and Reeser left the office at 9:58.

Angus Jennings, Town Manager in office (10:06) to discuss new employee and how to proceed. Gootée went over the updated job description/permanent full time position. Jennings would like the applications/resume sent to his office to be processed and then will be sent up to Water Commissioners to set up interviews and proceed with filling the position. Gootée would like to use the Grade 5-6 depending on experience to offer in the job posting. Jennings explained that the appointing authority has the right to change the job descriptions. Copies would be supplied of the changes to Town Manager or whoever would need to know these changes.

Gootée will make changes and post the job opening as soon as possible.

Angus Jennings left the office at 11:39.

Review balances, correspondence and draft minutes from November 22<sup>nd</sup>. Janes motioned to approve minutes for November 22<sup>nd</sup>, unanimous.

**New Tank:** Project is moving along and is on schedule.

**Other Matters:**

- Filling licensed operator position
- Town report due January 2<sup>nd</sup> commissioners and Mike will work out a draft then send to Bertrand to submit.
- Capital Plan & FY-2021 Budget: This will be discussed at the Jan 13<sup>th</sup> meeting.

Meeting adjourned at 11:58

Jodi Bertrand  
Administrative Assistant

WEST NEWBURY BOARD OF WATER COMMISSIONERS  
MEETING NOVEMBER 22, 2019  
9:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair and Richard Cushing  
Mike Gootée, Water Superintendent not present due to jury duty.

Meeting called to order at 9:15

Janes and Cushing voted to approve minutes for October 21, 2019 and November 7, 2019, unanimous.

Janes and Cushing voted to approve the water rate increase of \$1.41 per 1,000 gal that will be billed in spring 2020. (water being consumed now)

Meeting adjourned at 9:55.



Bob Janes  
Water Commissioner