WEST NEWBURY BOARD OF WATER COMMISSIONERS

MEETING JULY 11, 2017

11:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair and Dick Cushing

Mike Gootée, Water Superintendant and Jodi Bertrand, Administrative Assistant

Meeting called to order at 11:00.

Reviewed correspondence, balances and meeting minutes from June 13th and June 29th. Janes moved to approve minutes, unanimous.

**Dole Place New Source**: Gootée will write up a memo to Board of Selectman to see where negotiations are just to keep informed.

**Brake Hill Water Tank:** Chip will be responsible for running the pipe once the Planning Board gives the project the okay and the agreement with Water Commissioners was he would get a credit of $1,500.00 per System Development Fee.

**Subdivision (Neve) off Sullivan’s Court**: No update.

**Surplus Truck:**  Gootée has no update from Andy Gould.

**Other Matters:**

* Janes did Gootee’s performance evaluation for FY-2017.
* Jane and Cushing signed the Tata & Howard contract for the upgrade to Wellfield. Gootée will send to Paul Howard.
* Bertrand will contact City Hall Systems and get information on portal for payments.

Meeting adjourned at 11:55.

Jodi Bertrand

Administrative Assistant