

WEST NEWBURY BOARD OF WATER COMMISSIONERS  
MEETING DECEMBER 12, 2017  
9:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair, Dick Cushing and Larry Corcoran  
Mike Gootée, Water Superintendant and Jodi Bertrand, Administrative Assistant

Meeting called to order at 9:06.

Reviewed correspondence, balances and meeting minutes from November 14<sup>th</sup>. Janes moved to approve minutes, unanimous.

**Dole Place New Source:** Gootée does not have any updates. Janes said we should send a letter to Selectmen just to ask if they have any updates or information they can share with Water Commissioners. Gootée will write letter for the BOWC to review before sending to the BOS.

**Brake Hill Water Tank:** Submitted special permit documents to Planning Board. Gootée thinks within a few weeks Steve's Tree will remove the remaining trees that are required to come down for the lay down area to build the new tank. The stumps will be removed also.

**Drakes Landing-** Gootée will talk to Leah, Planning Board for updates.

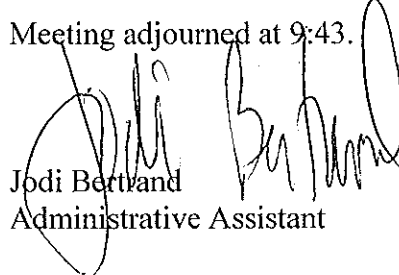
**Bedrock Well Upgrade:** Tata & Howard has sent in all required documentation to MassDEP and we received approval to move forward with the project on 11/29/2017.

**Subdivision (Neve) off Sullivan's Court:** One house is still for sale, nothing happening through winter.

**Other Matters:**

- Ian from Stiles started the processes for new Badger Meter Reading components. CUSI also is aware and waiting on go ahead for updating billing system. Janes signed the contract for CUSI to install the Meter Interface AMI Module. The cost is \$2,000.00 and Bertrand will fax back to Nathan Gastineau at CUSI.
- Gootée and Bertrand will be meeting with Andy and Laurie, Finance Dept. 12/13 @ 11:00 to go over Free Cash balance and Nbpt Water Article that did not get put back into our available funds.
- 2018 Budget discussion. Gootée has to have the paperwork submitted to Andy Gould before January 1<sup>st</sup>.

Meeting adjourned at 9:43.

  
Jodi Bertrand  
Administrative Assistant