



Town of West Newbury
Select Board Meeting
Monday, October 30, 2023 @ 7:15pm
381 Main Street, Town Office Building
www.wnewbury.org
Meeting Minutes

Open Session: Chair Reed opened the session at 7:15pm.

Participation at the Meeting:

- Rick Parker, Wendy Reed, Chris Wile- Select Board
- Angus Jennings- Town Manager

Announcements:

- Trick-or-Treat October 31st 5:30-7:30pm
- Town Projects Fair and Forum Thursday, November 9, and Wednesday, November 15 at 5:30pm in the Annex
- Whittier Tech Building Project: Community Information Session December 6th at 6pm-8pm in the Annex
- Call for volunteers! FY24 positions on Boards/Commissions/Committees. See www.wnewbury.org/volunteer
- Reminder to subscribe for emailed Town agendas/news/announcements at www.wnewbury.org/subscribe

Regular Business:

A. Consider changes to the FY24 Wage/Salary Schedule

See Exhibit A. The changes in the Schedule pertained to the Assistant Assessor, Department of Public Works employees as a result of the Department's restructuring, and the EMA Director position. **Wile motioned to accept the changes as presented. The motion was properly seconded.** The Town Manager thanked the Board for their support in the restructuring process of the Department of Public Works and said he felt that the changes were timely with an eye toward the upcoming budget drafting process for FY25. **The motion unanimously passed. (3 Yes, 0 No, 0 Abstain).**

B. Discussion regarding the management of the Select Board email account

See Exhibit B. Parker had requested this Item be put on the Agenda. His hope was to access the Select Board email account to be better alerted to topics that are potentially upcoming for discussion, stating that once becoming aware he would reach out to the Manager for further details. As an example, he highlighted his surprise at the sudden reintroduction of discussions on Rocks Village Bridge signage. Reed took over the account to alleviate Jennings' workload when she got on the Board. The group discussed how best to manage the problem. Wile encouraged Parker to table things for future meetings if he did not feel adequately prepared. Reed said she would forward things to Parker for his perusal, but he would not be reading replies nor responding himself. Jennings said he felt that because the message goes to the Select Board email account, it is good that all Board Members are aware, and that if the Members respond through their individual emails it would be appropriate. **No motion was made at this time.**

Reed spoke to the Board about a workshop she was planning on attending on Town government with respect to appointments and elections of officials offered by MMA.

Parker motioned to adjourn. The motion was properly seconded. The motion unanimously passed. (3 Yes, 0 No, 0 Abstain). The session adjourned at 7:31pm.

To access a video recording of the meeting, use the link below:

<https://www.youtube.com/watch?v=ebgjzxl-jls>