



Town of West Newbury Board of Selectmen

Monday, March 6, 2017 6:00 p.m.

First Floor Hearing Room 381 Main Street, Town Office Building

www.wnewbury.org

Public Meeting

Chairman Anderson called the meeting to order at 6:03pm. In attendance were Selectmen Joseph Anderson, Chairman, Glenn Kemper and David Archibald, Town Counsel Michael McCarron, Interim Finance Director Andrew Gould and Executive Administrator Mary Winglass.

Chairman Anderson moved to go into Executive Session under MGL Chapter 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Second by Selectman Kemper with a unanimous roll call vote: Anderson – aye, Kemper – aye, Archibald – aye.

Chairman Anderson reconvened the open session at 6:36pm.

Chairman Anderson made the following announcements:

- Town Manager Public Forum, Thursday, March 9th @ 7:30pm
First Floor Hearing Room, 1910 Building (Town Offices)
- Election of Town Officers: Request nomination papers by March 9th – submit to the Town Clerk by Monday, March 13th
- Hiring of Laurie as the Town Accountant who started on March 1, 2017 and comes to us with many years of experience as an auditor and working for the Triton Regional School District.

Regular Business

I. Whittier Tech Superintendent Maureen Lynch Re: FY18' Budget
Whittier Tech Superintendent Maureen Lynch discussed the proposed FY18' budget which has not been finalized by the School Board at this time. District enrollment has decreased by 2%, required net school spending has increased by 2.05%, Chapter 70 Aid has increased by 2.82%. The proposed Whittier District proposed budget has an overall increase of 3.997%.

II. Police Department Budget
Police Chief Art Reed was in attendance and responded to questions regarding the hiring of a part-time Resource Officer and other budget related questions dealing with overtime wages, scheduling and difficulty in finding Reserve Officers. Other items discussed were vehicle maintenance, equipment purchase, bullet proof vests, union contract and other contractual obligations.

III. Department Budget Review

Assessing

Town Assessor Meredith Stone and Board of Assessor member Jennifer Polisenno were present to discuss the proposed increase to the budget to include a stipend of \$1,000 each for the Board of Assessors, a 16% increase for the Town Assessor and a 4.31% increase for the Assessor's Clerk.

Library

Library Director Susan Babb and Library Trustee Marcia Sellos-Maura were present to discuss the proposed hourly increase of 6.7% for the Technical Services Staff Librarian.

Water Department

Board of Water Commissions Dick Cushing and Bob Janes were present to answer questions regarding the 8.8% increase for the Administrative Assistant.

Health Department

Board Member Bob Janes was present to answer questions regarding a 6.2% increase for the recycling coordinator, a \$7,660 increase for waste collection and a \$500 increase for NEET contract.

Conservation Commission

Board members Wendy Reed and Judy Mizner were present to discuss the proposed 10.5% increase for the Conservation Agent.

Inspections Department

Chief Building Official Glenn Clohecy was present to discuss an increase of \$3,452 for additional hours for plumbing and electrical inspections and \$1,200 for copier maintenance.

Planning Board

Planning Board members Richard Bridges and Brian Murphy were present to discuss an upgrade of the Planning Administrator position to Town Planner, an increase of 8.38%. Additional funding for planner's certification, memberships and conference attendance and an increase for the recording secretary from one meeting a month to 3 meetings.

Department of Public Works

DPW Director Gary Bill was present to discuss the reinstatement of a fourth employee that was eliminated during the recession; an increase of \$54,933.

Selectmen's Office

Executive Administrator Mary Winglass answered questions on a proposal to hire a temporary recording clerk for the Board of Selectmen meetings, an increase of \$1,500.

Fire Department

Fire Chief Mike Dwyer was present to discuss his proposal for expense increases of \$4,212 for hydrants, radios and testing and certification of vehicles. A warrant article

presented is to replace 30 SCBA Air Packs (self-contained breathing apparatus) for \$285,000. The town's current inventory of breathing systems was purchased in 2003; the equipment life is 15 years and the equipment is breaking down.

IV. Request to name a trail in Riverbend after Alex Hamilton

Chairman Anderson moved to approve naming the trail in Riverbend after Alex Hamiton. Second by Selectman Kemper with a unanimous vote.

V. FY18' Proposed Budget and Articles (ATM and STM)

The Board reviewed a draft Annual Town Meeting and Special Town Meeting Warrants and made some amendments and gave direction. Funding was discussed with Finance Director Andy Gould.

VI. First Floor Hearing Room Conference Table/Chairs

Chairman Anderson announced that the Board is looking at conference table and chairs for the First-Floor Hearing Room.

VII. Appointments

VIII. Approve Selectmen Meeting minutes dated February 6, 2017 (Two sets of minutes (Morning and Evening)

Chairman Anderson moved to approve the Selectmen Meeting minutes dated February 6, 2017, both the morning and evening sessions. Second by Selectman Archibald. Motion passed.

IX. Payroll and Invoice Warrants

Chairman Anderson moved to approve the Payroll and Invoice Warrants. Second by Selectman Archibald with the note about the Planning Board recording clerk. Motion passed.

X. Placing items for future agendas

Selectman Archibald inquired about the position of Harbormaster and how to move forward as to whether or not to hire someone this year. Finance Director Gould had questions on mooring and dock permits. The Board asked for Executive Director Winglass to research the procedure for issuing permits and invite the Harbor Committee into a meeting on March 20th.

Correspondence:

- Merrimac River Coalition request to meet regarding the Clean River Project

Chairman Anderson explained that the Merrimac River Coalition is looking for funding for the Clean River Project but the deadline for articles closed on February 6, 2017.

At 9:48pm, Chairman Anderson moved to reconvene the Executive Session under MGL Chapter 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Second by Selectman Archibald with a unanimous roll call vote: Anderson – aye, Kemper – aye, Archibald – aye.

Chairman Anderson closed the public meeting at 10:12pm

Respectfully Submitted,

Mary Winglass, Executive Administrator