



## **Town of West Newbury Board of Selectmen**

Monday, June 25, 2018 6 PM  
381 Main Street, Town Office Building  
[www.wnewbury.org](http://www.wnewbury.org)

### **Open Session Minutes**

Selectman Anderson opened the meeting at 6pm. Selectmen in attendance were Joseph H. Anderson, Jr. and David W. Archibald; Chairman Glenn A. Kemper arrived at 6:15pm. Others in attendance were Town Counsel Michael McCarron.

**Selectman Anderson moved to go into Executive Session under MGL Chapter 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; MGL Chapter 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements. Second by Selectman Archibald with a unanimous roll call vote: Anderson – aye, Archibald – aye.**

Chairman Kemper called the open session back to order at 7pm and announced that this meeting is being broadcasted on local cable TV and recorded for rebroadcast on the local cable channels and on the internet.

#### **Regular Business**

##### **I. Police Department: Appointment of Part Time Dispatchers**

Police Chief Reed presented a letter of accreditation to Mark Brewer for his actions in saving the life of a resident. Officer Brewer was given the lifesaving ribbon to wear on his uniform.

Police Chief Reed requested hiring two new applicants as part-time Reserve Dispatchers Barbara Bilo and Tracy Alford.

**Selectman Anderson motioned to appoint Barbara Bilo and Tracy Alfred as part-time Reserve Dispatcher through June 30, 2019. Seconded by Chairman Archibald and it carried 3-0-0.**

Chief Reed announced that the annual National Night Out is on August 7, 2018 at the Pentucket High School from 5:30 – 7:30PM.

##### **II. Park and Recreation: Proposed expansions at Pipestave Hill and Dunn Property**

Tom Flaherty and Bill Bachrach, Park and Recreation Commissioners discussed the parking at Pipestave and the Dunn Property. A discussion took place on the vehicular traffic, equestrian parking and turnaround and options to create additional space.

Flaherty provided an update on the Dunn property, requesting an RFQ for an engineer design for a recreational proposal for an all-purpose athletic field, dog park, walking fitness trail, tennis court and paddle ball court, and a senior center. He presented a detailed presentation on the location of each activity as well the current usage at the athletic fields at Pipestave.

The Board decided to create a committee to consist of a member from each of the following; Board of Selectmen, Park and Recreation, Riding and Driving Club and DPW Director Gary Bill to come up with a resolution for the Fall Town Meeting.

*Documentation Reviewed: Park and Recreation Presentation 6/25/18*

### III. Water Department: Hilltop Circle construction activity

A discussion with Paul Howard from Tatar and Howard and Water Superintendent Michael Gootee were present to discuss the activity current taking place on Hilltop Circle, the plan is currently under review by the MASS DEP and hoping the project will be out to bid by mid-August. They are hoping to work on the construction of the water tank by mid Fall, and to have full completion within a year from award of contract.

A discussion took place from concerned residents with the trucks and traffic on Hilltop Circle, clear cutting of trees beyond the 50' planned clear cut, length of time to complete this project and employee parking. The Board of Selectmen will send out updates via the website during the construction to keep communications open during the project. If anyone has a question, please contact the Water Department as the first point of contact.

*Documentation Reviewed: Durey Hilltop Concern email 6/14/18*

### IV. Updated FY'19 Wage Schedule

The wage schedule has been revised to correct discrepancies in salaries.

**Chairman Anderson motioned to approve the fiscal FY 19' wage schedule dated 6/19/2018. Seconded by Chairman Kemper, and it carried 3-0-0.**

Selectman Anderson and Selectman Archibald agreed to reconcile the FY 19' wage schedule for the following meeting.

*Documentation Reviewed: Updated Wages 6/25/18*

## V. Cataldo Ambulance Agreement Renewal

Chairman Kemper recused himself from the discussion.

Selectman Archibald stated that Section 11 of the signed contract agreement has discrepancies, and he will therefore not sign the contract.

**Selectman Anderson motioned to approve the Cataldo Ambulance contract for a period of three years beginning July 1, 2018, contingent only if they provide proper insurance levels by June 28, 2018, otherwise there is no deal. Seconded by Selectman Archibald, and it carried 2-0-0.**

*Documentation Reviewed: Cataldo Ambulance Contract 2018*

## VI. Appointments/Reappointments

The Board reviewed and discussed the appointment/reappointment list.

**Chairman Kemper motioned to appoint all the people on page 1 & 2 of the appointment list dated June 25, 2018. Seconded by Selectman Anderson, and it carried 3-0-0.** All the dates and expirations are noted on the list.

*Documentation Reviewed: Appointment List 6/25/18*

## VII. Payroll and Invoice Warrants

**Chairman Kemper motioned to accept the invoice warrants. Seconded by Selectman Anderson and it carried 3-0-0.** The Board discussed getting the proper signatures.

**Selectman Anderson motioned to accept the payroll warrant. Seconded by Selectman Archibald and it carried 2-0-1. Chairman Kemper abstained.** The Board discussed getting the proper signatures.

## VIII. Follow up meeting assignments

- Discuss the Park and Recreation parking, and appoint a member to represent them for the committee for the July 9, 2018 meeting.
- Discussion on the Dunn property for either July 9, 2018 or July 23, 2018.
- Proper communication regarding parking for the Water Tower project.
- Update on the FY 19' Wage Schedule
- Have a working discussion with a member from the Division of Local Services to discuss policies.

The Board discussed Andy Gould's vacation buyout.

**Chairman Kemper motioned to encumber Andy Gould's vacation buy out in the 2018 fiscal year budget. Seconded by Selectman Anderson, and it carried 3-0-0.**

IX. Placing items for future agendas

- Mill Pond Policy Review in August

**Selectman Anderson motioned to adjourn at 9:31pm. Seconded by Selectman Archibald, and it carried 3-0-0.**

Respectfully Submitted,

Lori Dawidowicz  
Recording Secretary