

**Town of West Newbury
Board of Selectmen**

Monday, Oct 31, 2016 @ 7:00 p.m.

First Floor Hearing Room 381 Main Street, Town Office Building

www.wnewbury.org

Public Meeting

Chairman Anderson called the meeting to order at 7:00pm. In attendance were Selectmen Joseph Anderson, Chairman, Glenn Kemper and David Archibald.

Regular Business

I. David Fitzgerald, Boy Scouts tending at Mill Pond

David Fitzgerald requested use of Mill Pond for Boy Scout Troop 4126 from Nov 11 – Nov 13. Fitzgerald stated that anticipated head count is 15-20 people. Fitzgerald will ask permission from the Fire Chief for a fire pit.

Chairman Anderson moved to approve Boy Scouts 4126 use of Mill Pond from Nov 11 – Nov 13, 2016. Second by Selectman Archibald. Motion Passed.

II. Harbor Committee

The Board of Selectmen requested the Harbor Committee manage the collecting of the mooring's, discuss the option of hiring a Harbor Master, and to discuss the operation of the pump out boat. Selectman Archibald stated that half the town's excise taxes are used towards the Harbor Master which includes the salary and expenses. John Sarkis asked permission to question Town Council on a legal matter; the Board granted permission. David Koopman of the Harbor Committee discussed doing a EPA study. Selectman Kemper advised to have the EPA study as goal.

III. Appointments

Selectman Kemper moved to appoint KC Swallow and Stephen Swallow as members of the Bicentennial Committee. Second by Chairman Anderson. Motion passed.

IV. Lodging House Regulations (paper copy)

The Board had agreed to create a Lodging Bylaw for 1-3 lodgers which passed at Town Meeting. They had requested that people with Air B&B businesses attend the meeting for their input on the regulations that goes into the Bylaw. The Board had reassured the public attendees that the Bylaw will not be as strict as the one created for 4 or more lodgers, which is controlled by the state. Kemper stated that once the regulations for the 1-3 lodgers Bylaw is defined, it then will need to be approved by the Attorney General, therefore there is about 4 months before the Bylaw will take effect. Selectman Kemper stated that the main reason for the bylaw is for safety concerns.

Bill Stasiuk of Carlsen Road wanted clarity on the bylaw. His questions come from the state bylaw for 4 or more lodgers. Stasiuk is concerned that there will be unnecessary regulations.

Elaine Gould of Robin Circle stated that she doesn't see a need for the regulations considering that it is not a significant amount of people residing at the residence. Gould asked how many bedrooms are allowed for the septic system. The Board stated that it depends on the septic.

James Malone of 171 Main St. stated that he wants to make sure that it is understood that the home is owner occupied while the guests are staying there. Selectman Kemper stated that is not the case for all Air B&B. Malone asks how will it be proven that the owner leaves emergency contact information for their guests.

Colin stated that he was unaware that Air B&B was part of the 4 or more lodgers' bylaw. Mike McCarron stated that the state designed it to cover all lodging. He is very concerned with the bylaw regulations and that will cause him financial impact.

Chairman Anderson advised the public attendees to read the 4 or more lodgers bylaw to derive their input for the 1-3 lodgers' bylaw. Anderson reinstated that the 1-3 bylaw will not have as many restrictions as the 4 or more. He also stated that he is seeking input within the next couple of weeks, and that the Board will prepare a draft that will be available to the public.

V. Bachelor Street Paint

There was accidental spillage of street paint on Bachelor Street, done by a street painter vendor. Anderson relayed Gary Bill's recommendation, which was to leave the double yellow lines alone, and touch up the right or left side. In terms of restitution Anderson stated that the vendor will restripe all the lines in town costing the vendor \$12-13k. Kemper stated that the vendor's agreement should be in writing and agreed upon before the work is started.

VI. Quotes from MIIA: Back Wage Limit and Carr Building

Chairman Anderson will contact Mike Bertino to gather more information on this agenda item for the following meeting.

Chairman Anderson moved to approve the addition of \$2,034 for the Carr Posts building insurance with MIIA. Second by Selectman Kemper. Motion passed.

VII. Annual grant for the Massachusetts Cultural Council

Selectman Kemper moved to approve the grant for the Massachusetts Cultural Council. Second by Chairman Anderson. Motion Passed.

VIII. Chubb Police and Fire Accident Program

Kemper recommended that this agenda item be postponed until Mary does more research.

IX. Verizon and Comcast

Kemper requested that Mike McCarron follow through with Verizon.

X. Health Insurance Opt-Out Program, FY 2017-2019

Mike Bertino laid out the current program over a three-year period.

Selectman Kemper moved to approve the Health Insurance Opt-Out Program. Second by Selectman Archibald. Motion Passed.

XI. Request Extension for Joan Vigneault's vacation days.

Chairman Anderson moved to approve per the request of Joan Vigneault's to extend her vacation days to February 1, 2017. Second by Selectman Archibald. Motion Passed.

XII. Minutes of October 17 and 24, 2016.

The October 17, 2016 Meeting Minutes will be reviewed at the following meeting.

Chairman Anderson moved to approve the October 24, 2016 Meeting Minutes. Second by Selectman Archibald. Motion Passed.

XIII. Payroll and Invoice Warrants

Selectman Kemper moved to approve the invoice warrant. Second by Selectman Archibald. Motion Passed.

Chairman Anderson moved to approve the payroll warrant. Second by Archibald. Motion Passed.

XIV. Placing items for future agendas.

Chairman Anderson requested that audio be corrected for future meetings. Kemper stated that he is working with Gary and Brian Richards on hiring a consultant to assist with the audio issues, and that there will be a resolution for Spring Town Meeting.

Chairman Anderson requested that the Board discuss a Social Media/Communication Policy. He stated that the state has a template that they could use as a guideline.

Discuss capital improvements revised schedule. Archibald will update the Board at the next meeting, as to when the revised schedule will be completed.

Chairman Anderson proposed to discuss the State Community Compact Cabinet.

The Board briefly discussed the rate study conducted by the water department. The Board agreed that if the rate study wasn't received by Thursday, then they will remove them from the agenda for the following meeting.

Correspondence

XV. Update from Mr. Mulqueen – MSBA Eligibility

XVI.Xfinity changes

**Chairman Anderson moved to approve the correspondence. Second by Selectman Archibald.
Motion Passed.**

The Executive Session scheduled for tonight was cancelled.

Chairman Anderson closed the public meeting at 9:00pm.

Respectfully Submitted,

Lori Dawidowicz
Recording Secretary