

Municipal Lien Certificates

Mass General Law Chapter 60 Section 23

The Collector of Taxes for any city, or for any town having more than five thousand inhabitants, as determined by the last preceding national or state census, shall, on written application by any person, and within ten days thereafter, excluding Saturdays, Sundays and holidays furnish to such applicant a certificate of all taxes and other assessments, including water rates and charges and other charges due.

The Treasurer's office upon written request, including a self addressed stamped envelope and payment of the fee will provide a Municipal Lien Certificate for properties located within the town. Our office *cannot* provide verbal tax information.

Municipal Lien Certificate Fee Schedule

Land, Single, Two Family	\$ 25.00
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Obtaining a Certificate

A written request identifying the property address of the requested MLC along with a self-addressed postage paid return envelope and a check made payable to the "*Town of West Newbury*" should be sent to:

Town of West Newbury
c/o Finance Department
381 Main Street
West Newbury, MA 01985.

How long does it take to get a municipal lien?

The average turnaround time for a municipal lien request is 48 hours from the receipt of the request and payment. However during periods of heavy volume it could be slightly longer.

How current is the data?

The Finance Department posts receipts daily and municipal lien certificates are calculated to the day they are printed.

What if my closing date is postponed?

The municipal lien certificate includes per diem data for all outstanding amounts.