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Commission voted to release
July 15, 2019

Conservation Agent Screening Subcommittee – Conservation Commission

--EXECUTIVE SESSION--

Minutes of Meeting on June 7, 2019

Meeting date & place: 3 pm, June 7, 2019 Conservation Commission Office, 1910 Building

Screening Subcommittee Members Present: Judy Mizner; Wendy Reed

Meeting at Town Offices called to order at 3:00 p.m. to consider matters related to the search for and hiring of a new Conservation Agent. *The Subcommittee made a unanimous roll call vote to go into Executive Session, citing M.G.L. Ch 30A sec. 21(a)2 – To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.* Proceedings were conducted in executive closed session because an open meeting would have a detrimental effect on obtaining qualified applicants.

A preliminary screening interview was conducted with one candidate for the position of Conservation Agent. The candidate was interviewed for approximately 30 minutes by members of the Subcommittee.

Following completion of the interview, the Subcommittee discussed all three candidates who had been interviewed and determined by consensus to recommend two candidates for interviews with the full Conservation Commission. This was based on the ability of the candidates to meet both the work schedule requirements and the qualifications outlined in the position posting. The two finalists will be interviewed on Friday, June 14 by the Conservation Commission. Wendy Reed will notify the finalists and schedule the interviews.

The minutes from the June 4, 2019 screening interviews were reviewed and approved with minor revisions.

The Subcommittee voted to come out of executive session and meeting was adjourned at 4:30 p.m.

Minutes prepared by Wendy Reed