

## West Newbury

### Conservation Commission Meeting Minutes

**Meeting date & place:** 7:30 pm, March 4, 2019 Conservation Commission Office, 1910 Building

**Members Present:** Chairman Dawne Fusco; Judy Mizner; Wendy Reed, Margaret Hawkins, Conservation Agent Jay Smith.

**Cont. Public Hearing --- Notice of Intent --- Richard Atwater, 7 Waterside Lane --- For a driveway, seasonal float, and repair to a boat ramp within the riverfront resource area, bank and bordering vegetated wetlands. *Applicant requests an extension to the next scheduled meeting***

*This matter was continued.* The Commission noted that this proposal raises a question of maintenance vs new activity. Ordinarily “maintenance” involves a structure that is already present.

#### **Discussion: Review of the trail Conservation Restriction (CR) for Sullivan’s Ct.**

Ms. Reed reported that the lawyer for developer Tom Neve has indicated that the Town is responsible for filing an easement for a trail required as part of the Sullivan’s Court development approval. The Commission reviewed the proposed easement document and made changes, such as narrowing the trail width from 4 to 3 feet. It also determined that the developer should file with the Commission a plan specifying the easement’s location and obtain necessary approvals.

*Ms. Mizner stated that she will draft and circulate a memo describing the changes so that Mr. Smith can provide them to the Town Planner.*

#### **Other Business**

#### **Rivermeadow order of special conditions concerning dock area including right of way and town-owned lands within 100’ of the riverbank**

In connection with approvals for mowing and activities on riverside Town-owned land and a strip of Rivermeadow easement on Town land leading to a dock, the Commission determined that the Conservation Agent will put into a plan the position of the wetland markers. It also clarified the condition that the applicant shall notify the Conservation Agent 72 hours in advance of the installation of any permanent markers so that the agent can be present to verify the position of the markers. *The Commission will draft a cover letter, which will revisit the vehicle policy, reminding the applicants not to drive or park on conservation land.*

#### **Discussion: Minutes**

*The Commission approved the Minutes of February 19, 2019 with revisions 4-0-0*

**Job description**

The Commission reviewed a draft job description for the Conservation Agent position, agreeing on some revisions. *Ms. Mizner proposed to circulate the revised document to the Commission.*

**Next Meeting**

The next scheduled Con Com meeting is Monday, March 18, 2019.

**Adjournment**

The Commission adjourned at 8:55 p.m.

**Meeting Documents**

Presentations and records associated with each matter identified, as included in Mr. Smith's files.

Respectfully submitted,