

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF WEST NEWBURY
MINUTES OF MEETING
April 19, 2018**

A meeting of the West Newbury Community Preservation Committee (CPC) was held on April 19, 2018 in the First Floor Hearing Room. Members Joseph Anderson, Chair, Bill Bachrach, Mary Harada, Bob Janes, and Sherry Pruyn were present. Ann Bardeen and Judy Mizner were absent. Administrator Jean Nelson was also present.

Anderson called the meeting to order at 7:34 PM.

Preparation for Town Meeting; review of Town Meeting Articles, vote recommendations to Town Meeting; Review of Report to Town Meeting

The draft Report to Town Meeting was reviewed and approved. It was decided to present it before Article 13 of the Annual Town Meeting, which is the standard funding article. Pruyn volunteered to present the Report. Bachrach volunteered to make the Motion for Article 13.

Recommendations to Town Meeting were made:

Motion made by Harada, seconded by Anderson that the CPC recommend to Town Meeting approval of Article 2 of the Special Town Meeting, Emergency Generator for the Page School, in the amount of \$200,000. The vote in favor was unanimous.

Motion made by Harada, seconded by Anderson that the CPC recommend to Town Meeting approval of Article 13 of the Annual Town Meeting, with the funding estimates proposed. The vote in favor was unanimous.

Minutes, March 22 and March 29, 2018

The Minutes were reviewed and minor edits made.

Motion made by Harada, seconded by Anderson, to approve the Minutes of March 22 and March 29, 2018, as revised. The vote in favor was unanimous.

Discussion of CP Coalition Bulletin regarding Finances

Nelson related she had sought information from the CP Coalition, and had received a timely bulletin from the Coalition regarding finances. She recommended that the CPC request a list from the Town Accountant of all items that are closed out at the end of the fiscal year, and accounts to which they have been closed. She also noted a section where the Coalition recommended that the more restricted funds always be expended first.

Regarding the bank interest and investment of CPA funds, Anderson suggested that Nelson check with Andrew Gould to see if there are limitations on the investment of CPA funds.

Coverage of office while Jean is away

Anderson will be the posted contact person while Nelson is away. Annie Sterling will handle any vouchers that are submitted.

..Report of Vouchers Signed under Municipal Modernization Bill, 57-58

There were none.

Motion to adjourn, 7:55 PM.

Submitted by,

Jean Nelson

CPC Administrator

List of Documents Reviewed at Meeting:

Draft Report to Town Meeting

Draft Recommendations to Town Meeting

Draft Minutes of March 22 and March 29, 2018

These Minutes were approved by the CPC on June 28, 2018.