

**COMMUNITY PRESERVATION COMMITTEE  
TOWN OF WEST NEWBURY  
MINUTES OF MEETING  
JUNE 24, 2020 at 7:30 PM**

A meeting of the West Newbury Community Preservation Committee (CPC) was held on June 24, 2020. The meeting was held by remote participation in accordance with the Governor's Executive Order due to COVID-19. Members Judy Mizner, Rick Parker, Tim Cronin (representing Planning Board) and Jack Foley (representing Parks & Rec Commission), were present. Sherry Pruyn, Bob Janes and Gary Bill were absent. Angus Jennings, Ex-Officio member, was present.

At 7:39, in the absence of Chairman Pruyn and in her capacity as Vice Chairman, Judy Mizner called the meeting to order, including referencing the Open Meeting Law addendum, regarding remote participation, included on the posted meeting agenda.

Minutes of May 21, 2020

The first order of business was the review of prior CPC meeting minutes. Acting Chair Mizner asked if there were any comments on the draft meeting minutes included in the meeting packet.

Parker said he was good with the minutes as written, and Mizner agreed. Manager Jennings noted that a quorum of members present at the May 21<sup>st</sup> meeting was not present tonight so suggested tabling this agenda item until it could be acted upon by four (or more) members who attended the May 21<sup>st</sup> meeting.

Report of Vouchers Signed under Municipal Modernization Bill, 57-58

Manager Jennings reported that no vouchers were signed since the prior CPC meeting.

Review of Fiscal Year 2020 Administrative Funding balance

Manager Jennings noted that the balance was unchanged since the last meeting, as there have been no expenditures from this account.

Review of draft CPC informational handout for June 27<sup>th</sup> Annual/Special Town Meetings

The Committee discussed the draft 1-page informational flyer regarding the Page School proposal that Manager Jennings had prepared per the Committee's request at its May 21<sup>st</sup> meeting. A minor change was made to specify in the heading that the proposal relates to the rear playground. Member Cronin asked if the expectation was that the work would be done by a single contractor. Manager Jennings said that once the site is prepped (existing playground removed; re-grading for drainage) that it was expected that a single contractor would be retained to install the new playground, if approved. Member Cronin said that this is a great writeup of the project and Acting Chair Mizner agreed it was a nice job.

Discussion of potential Open Space, Recreation, Historic Preservation, and Community Housing projects for future discussions

Manager Jennings noted that there is some work ongoing between his office, Town Counsel and the Town Planner to look in more detail at the inclusionary housing fee-in-lieu fund, and the need to get regulations or guidelines in place to clarify the allowable uses of that fund, and the mechanism by which

funds can be authorized for expenditure. He said that he and the Town Planner have had some discussions regarding the benefit that could come from a public forum regarding the topic of affordable housing, and that the CPC may be an appropriate forum to host such a discussion. It was suggested that the Housing Authority be included in this discussion.

Member Parker made brief reference to the Soldiers & Sailors Memorial Building and the importance of getting that project moving forward.

At 8:12pm, motion to adjourn by Mizner, seconded by Parker. Motion passed 4-0.

Respectfully submitted,

Angus Jennings, Town Manager

**Documents reviewed at the meeting:**

Draft meeting minutes, May 21, 2020

Invoice from Stacy Spies for \$12,080 dated April 27, 2020 for historic properties survey 2019-2020

Draft Town Meeting informational flyer regarding Page School Playground proposal

Correspondence from Angus Jennings dated June 22, 2020 RE: Process for motions at upcoming Town Meetings: CPC