Cable Advisory Committee Meeting Minutes

Thursday September 7, 2023 – 6:30 pm

381 Main Street Town Office Building

1st Floor Hearing Room

Present: Kelly Scott, Chair, Kevin Bowe, Wendy Reed, Select Board Member, Adam Stone

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| Meeting Began 6:33 pm |  |
| 1. Discussion of meeting Minutes from 7/26
 | Tabled |
| 1. Server Upgrade
 | Hardware was delivered, Installation 10/10Down for <hourAdam has some training to do and does not anticipate any issues |
| 1. 2nd Floor Meeting Room
 | TV is on the stand, owl is there, need to run the lines. Should be ready next week.Cannot broadcast live, but can record and then broadcastDiscussion about formalizing how Adam is alerted for media coverageOwl = Live Zoom, then YouTube and broadcast after editingDiscussion about how to communicate when we want to put a meeting out to the channel |
| 1. PEG Request Form
 | Need to put on our website |
| 1. CAC Charge Language
 | Verizon and Comcast contracts discussed and Committee role in future contracts |
| 1. Select Board Questionnaire
 | Discussion about future goals-Field Kits-Contract Negotiations-Studio Space |
| 1. Field Kits
 | Estimate for next meeting |
| 1. Archiving of content
 | Our content is currently archived on YouTubeDiscussion about archives.comAnd/or storage  |
| 1. Adjournment
 | 8:04 |