



Town of West Newbury Board of Selectmen

Monday, January 23, 2017 6:30 p.m.

First Floor Hearing Room 381 Main Street, Town Office Building

www.wnewbury.org

Open Session Minutes

Selectman David Archibald opened the meeting at 7:07pm. In attendance were Selectmen David Archibald and Glenn Kemper, Town Counsel Michael McCarron and Executive Administrator Mary Winglass.

Chairman Joe Anderson was not in attendance.

Executive Session:

MGL Chapter 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. The Selectmen did not hold an Executive Session as proposed when the agenda was posted on January 19, 2017.

Open Session:

Public Hearing: Verizon New England, Inc and Massachusetts Electric Company Petition for Joint or Identical Pole Location at 20 Chestnut Lane, West Newbury Parcel ID: 0010 0000 0004D

Selectman Kemper motioned to open the public hearing. Second by Selectman Archibald with a unanimous vote.

Selectman Archibald read the notice for the Public Hearing as follows:

Per MGL c. 166 sec 22, the Board of Selectmen will hold a Public Hearing to discuss a proposal from Verizon New England, Inc. and Massachusetts Electric Company to install a new pole at 20 Chestnut Lane, West Newbury.

Permission is requested by Verizon New England, Inc. and Massachusetts Electric Company joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways as requested in petition of said Companies dated the 23rd day of December, 2016.

Chestnut Lane: Place one (1) new jointly owned Pole, T/E 9-3, on the southwesterly side of Chestnut Lane at a point approximately 220' northwesterly from the centerline of Chestnut Street

Selectman Archibald explained that this is for a new lot on Chestnut Lane.

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Verizon contractor Robert Perham was present to answer any questions. Selectman Kemper mentioned the requirement of contacting dig safe. Selectman Archibald referenced the memo from the Water Department depicting the location of the water pipes for the proposed area for the new pole is right where two existing water services run. Selectman Kemper asked Mr. Perham to make sure the regulations of installing a pole near the water line falls under the guidelines. Selectman Archibald questioned when the pole is to be installed; no date has been scheduled yet.

Selectman Kemper asked if anyone in the audience had any concerns with the pole installation. Resident Mr. Perkenbridge asked if there was going to be any disruption in service. Mr. Perham responded that there should be no disruption in service.

On another note: Selectman Kemper asked Mr. Perham to check on when Verizon is planning on completing the work that started almost a year ago, with double poles along Main Street.

Selectman Kemper motioned to grant the pole installation at 20 Chestnut Lane per Petition Plan #1A1YG7C with the following conditions: that in no way does it interfere with any water lines and if there are any potential interruptions that the town would be notified in advance, that there could be a possibility of an interruption in service Any damages, due to the interruption, to any West Newbury properties, Verizon would be responsible. Second by Selectman Archibald with a unanimous vote.

Selectman Archibald motioned to close the public hearing. Second by Kemper with a unanimous vote.

Regular Business

I. Finance Director: FY18 Budget Presentation

Interim Finance Director Andrew Gould presented FY2018 Proposed Town Budget of \$14.3 million which is 2.9% more than last year. Some of the highlights of the proposed budget are as follows:

A \$694,000 budget for the water department includes an increase of \$2 per hour for administration for a total of \$1,883. The police department budget includes \$60,260 for a School Resource Officer. The estimate increase for Pentucket is \$200,000 and a \$60,000 increase at Whittier Tech. Health Insurance is estimated with a 10% increase; pension assessment increased \$37,000 and the debt services decreased as the debt is retired; as a result, \$121,906 will be transferred to the school stabilization fund.

Under revenues: estimated \$12,700,000 in property taxes, new growth estimated at \$90,000 with local aid remaining about the same as the prior year. Level funding the overlay at \$140,000. The bottom line at this point the budget is balance with a \$300,000 levy limit cushion. The town has one union contract renewal this year. Mr. Gould

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informed the Board of the need to put in a OPEB article for it must be done every two years. The proposed budget does not include any pay raise for employees.

II. Richard Parker of the Energy Advisory Committee Re: Main Street Solar and Green Communities Competitive Grant

Main Street Solar

Rick Parker and Liz Callahan of the Energy Advisory Committee were present to give an update of the Main Street solar field which has just completed a full year of production. Mr. Parker added that 2016 proved to be good year with low rain and snow and plenty of sunshine. Rolling 12-month gain from energy production is \$48,602.93 with no maintenance.

Ms. Callahan talked about the public component to show the performance of the solar field as an educational piece. Either having it stationary at the library and possibly on the website.

Green Communities Competitive Grant

Ms. Callahan informed the Board that proposals for a green community grant is due on March 3rd with a few ideas identified at the 1910 Building are HVAC updates and an update to the A/C system on the roof. Other projects discussed were the completion of the lighting at the Page School, windows and lighting at the public safety as well as the air conditioning, an electric charging station for vehicles.

The Energy Committee is meeting next week and will meet with a consultant to help determine the best proposal.

Selectman Kemper motioned that the Board of Selectmen support a grant application proposed by the Energy Advisory Committee. Second by Selectman Archibald with a unanimous vote.

III. FY17 All Departments Expenditure Report

Selectman Archibald stated that he has a few line items that he would like to get some details on and the Board can review them at their next meeting.

IV. Parking Bylaw

Police Chief Art Reed and DPW Director Gary Bill were present to discuss the concerns of Selectman Kemper regarding the current winter parking ban. The ban in place starts on December 1st through April 30th and does not allow parking on the roadside during that time, whether we have snow or no snow. A discussion took place to see if the policy can to “tweaked” to make it more user friendly. After discussing the pros and cons, Police Chief Reed suggested for the remaining of the winter season for any resident to contact him directly to have a conversation about any parking concerns during the winter

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ban. The hours defined as overnight parking are midnight to 7am by the Police Department.

V. Electronic Lobby Sign

Selectman Kemper asked to take this item off the agenda for tonight.

VI. Appointments

VII. Payroll and Invoice Warrants

Selectman Archibald motioned to approve the invoice warrants. Second by Selectman Kemper with a unanimous vote.

Selectman Archibald motioned to approve the payroll warrant. Second by Selectman Kemper. The payroll deductions/details were not defined in the warrant due to an employee vacation therefore the payroll is an approximate amount. One other item is an employee out on Workers' Compensation and we are waiting for reimbursement. **Motion passed unanimously.** Selectman Kemper stated that for public disclosure, he voted and signed the payroll warrant and his son is a Fireman.

VIII. Placing items for future agendas

- The Board asked for a complete schedule for the Capital Improvements Program presented to the Board at the next meeting.
- FY17" Budget line items that have an overage.
- Selectman Kemper thanked the town employees that helped to set up with a farewell party for the Brunaults.

Selectman Kemper motioned at 8:30pm to adjourn. Second by Selectman Archibald with a unanimous vote.

Respectfully Submitted,

Mary B. Winglass
Executive Administrator