

**Board of Health Meeting
April 6, 2021 4:30pm**

Addendum to Meeting Notice regarding Remote Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, §18, and the Governor's March 23, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the West Newbury Board of Health will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of West Newbury website, at www.wnewbury.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

GoToMeeting

BOH meeting

Tue, Apr 6, 2021 4:30 PM - 7:00 PM (EDT)

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No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best effort, we will post on the Town of West Newbury website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as practicable after the meeting.

**WEST NEWBURY BOARD OF HEALTH
381 Main Street, Town Office Building
West Newbury, MA
MINUTES
April 6, 2021 at 4:30pm**

BOARD: Robert Janes-Chairman, Blake Seale-Member, Thomas Fahey-Member

HEALTH AGENT: Paul Seigny

ADMIN ASS'T: Jane Krafton

OTHERS: Angus Jennings

I. BUSINESS:

- Reviewed minutes March 23, 2021. **APPROVED 3-0-0**

- Steele Landfill update. Trench is working no methane detected.
- Covid-19 Updates. After this weekend 15,000 vaccines will have been administered. Big thank you to P. Seigny for his efforts. And T. Fahey in the pharmacy and B. Seale for volunteering.
- Health Agent request week of May 10, 2021 vacation trip. **APPROVED 3-0-0**
- Automated barrel program. Documents listed below are approved by the board and ready for meeting on April 13, 2021.
 - Review Public Hearing Notice.
 - Regulation Fy21-041321 and Fee Schedule.
 - Discuss FAQ handout.
 - Bulky Item information.
 Board feels the biggest concern will be for the residents with the long driveways.
- A. Jennings Town Manager wanted to touch base with the Board regarding the BOH submitted budget versus the budget he plans on submitting to the FinCom. Town Manager removed the extra \$10,000 in the salary/wage line item. Town Manager feels that the extra hours anticipated will be Covid related work, and therefore will be eligible for reimbursement through the CAREs/FEMA expense account. R. Janes believes the extra money would be there for extra hours outside of the Covid time. Town Manager explained that when an hourly employee exceeds approved and budgeted salary/wages with the exception of the DPW and Police other departments use “comp time”. Town Manager agreed with T. Fahey that all hourly employee are entitled be paid for extra time under labor laws. Right now \$10,000 will be removed from FY22 budget because the extra hours anticipated for Covid work will eligible by CAREs/FEMA, outside of that any overtime not related to Covid right is not budgeted. Health Agent is fine with the extra salary/wages being removed from the FY22 budget. Health Agent asked about the proposed \$100,000 Article to backstop any risk of other Covid related expenses not being paid by CAREs/FEMA for FY22, concern is the cost of running clinics. Town Manager believes that the City of Amesbury is considering billing insurance which will freeze W. Newbury from reimbursement from CAREs/FEMA and then W. Newbury would have to seek reimbursement from Amesbury for expenses. Health Agent will get solid numbers from previous clinics ready for the FinCom meeting next week. No reserve fund transfer is needed in FY21 to cover costs. Town Manager Jennings said that the accounting for the Covid expenses has been extremely difficult and time consuming; however CAREs/FEMA is getting a little easier to navigate. \$100,000 Article will act as a safety net.
- Recycling Coordinator requested additional signs at to be placed at the Pipestave Recycling Center: NO TRASH and one for NO PLASTIC BAGS. B. Seale will stop by the recycling center and possibly meet with Recycling Coordinator and decide what will need to be order. Krafton will work with the DPW Director.
- Irrigation only well variance for 4 Summer Sweet Lane. **APPROVED 3-0-0**
- Discussed next BOH meeting – suggest April 27th. **APPROVED 3-0-0**
- Revolving Fund for the trash program was proposed at \$150,000 in order to cover the cost of the extra barrels needed for the “overflow” trash/recycling barrels. However Mello will be purchasing and providing the barrels as discussed at the last meeting. Krafton believes that the amount could be reduced significantly due to not having the cost of barrel inventory. Account could still be used to revolve funds through as carts are purchased, or the carts could be purchased directly through Mello. In addition the account would be used to buy stickers for annual trash and bulk items as well mailings and costs of items collected that are not

incinerator acceptable items. B. Seale proposed having the adjusting the amount to \$40,000 to 50,000 and asked to Board to think about it before attending FinCom meeting.

- Board agreed Public Hearing: Automated Curbside Collection scheduled for April 13, 2021. Jason Mello will be available to attend. Board agreed since everyone has been vaccinated that meeting as a group for the hearing would be preferred. Meeting will be held in first floor hearing room and have it accessible for residents to attend virtually only. T. Fahey instructed all of us to socially distance at the meeting and being masked is a must.

II. APPOINTMENTS:

- **4:45pm–N.A.**

III. SEPTIC PLANS:

- **Carr Post/American Legion Building, 363 Main Street #21-2 Robert Blanchette Jr. PE. **Tight Tank, APPROVED 3-0-0****
- **64 Bridge Street, Kenneth Cutcliffe, #20-25 GA Consultants, Inc. **Tabled****

IV. FYI: No Action Needed

- Waste Reduction Program 2010 minutes and mailing.

Meeting Adjourned at 5:45pm