

Board of Health Meeting

4:30pm Wednesday August 12, 2020

Addendum to Meeting Notice regarding Remote Participation

Pursuant to Governor Baker's March 13, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, §18, and the Governor's March 23, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the West Newbury Board of Health will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of West Newbury website, at www.wnewbury.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

GoToMeeting

United States: +1 (872) 240-3311

- One-touch: <tel:+18722403311>, # 488703125

Access Code: 488703125

Or, from computer, tablet or smartphone: <https://global.gotomeeting.com/join/488703125>

4:30-6:30pm (EDT) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best effort, we will post on the Town of West Newbury website an audio or video recording, transcript. Or other comprehensive record of proceedings as soon as practicable after the meeting.

WEST NEWBURY BOARD OF HEALTH MINUTES

August 12, 2020 at 4:30pm
Annex Building, 381 Main Street, West Newbury MA 01985

Board: Robert Janes-Chairman, Blake Seale-Member, Thomas Fahey-Member

Health Agent: Paul Sevigny

Admin Assistant: Jane Krafton

R. Janes called meeting to order 4:30

I. OFFICE BUSINESS:

- Reviewed minutes dated June 30 – July 1, 2020. **APPROVED 3-0-0**
- Reviewed minutes dated July 10, 2020. **APPROVED 3-0-0**
- Reviewed minutes dated July 15, 2020. **APPROVED 3-0-0**

- Board discussed letter to Selectmen regarding overtime for Health Agent during Covid-19 outbreak. R. Janes presented his proposed letter dated August 9, 2020 addressed to Selectmen and Town Manager regarding his support of the overtime that the Health Agent submitted. T. Fahey requests some additional time to review and rework before signing. R. Janes stated he does not want fellow board members to feel uncomfortable signing and encourages any modification. Fahey to submit his suggestions to Krafon for full board's review before next meeting. (Attached)
- Reviewed payroll and invoices. **APPROVED 3-0-0.**
- Steele Landfill update. Health Agent stated that installation of gas trench is scheduled the week of 8/31/20.
- Covid-19 update. Health Agent stated effective yesterday the Governor's limit of 100 people allowed to gather at an outside event will be reduced to 50 people. Also, State will be issuing an updated guidance for youth sports sometime later this week. Health Agent received email from MAPC regarding previously issued funds of \$17,500 will be extended and now slated to expire on December 31, 2020. Health Agent suggests holding off on purchasing any PPE supplies until a later date. Also, the Health Agent agreed to move the free standing sanitation station from the Annex to the first floor of the Office Building in a central location. Wall-mount station in basement storage will be installed by the door in the Annex. Krafon will follow-up with DPW regarding purchasing the bladders for the sanitation stations through the CARE Act. T. Fahey suggests purchasing personal size hand sanitizers for employees to use at their desk. Health Agent expressed concern of cost and believes hand washing with soap is better. T. Fahey said encouraging employees to keep their hands clean when at their desk is not a bad thing. Both B. Seale and R. Janes agreed and are in support of purchase.

BOH members recently watched the July 20th Selectmen's meeting. B. Seale believes that the intent of the July 20th's discussion regarding policies for the Town employees and buildings was to have the Selectmen/Town manager to take the ball on issuing and distributing policies. Health Agent stated that he has also sent out several emails to employees regarding face covering and said he has as much power as the board. However, employees have not received any documentation as of yet from the Selectmen or Town Manager. Board agrees that the BOH letter dated July 20, 2020s presented at the July 20th Selectmen's meeting should be forwarded along with approved documents on Self-Check and Face Coverings should be sent to the Selectmen and Town Manager to forward to all Town employees. Krafon will draft an email and have BOH approve and sign before sending to Selectmen and Town Manager. (Attached)

- Reviewed Waste and Recycling reports for FY20.
- Reviewed FY20 Town Report. **APPROVED 3-0-0.** Krafon will have ready for signatures at next meeting.
- Krafon requests August 24, September 1 and 2. **APPROVED 3-0-0**
- Discussed this year's household waste event, scheduled on September 26 with the City of Newburyport. B. Seale expressed concern regarding the close contact of residents and workers of the event, as well as the money handling. T. Fahey wondered if there is a safer way to conduct event such as a drop off area and prepayment. Because of the nature of the event neither is an option. Health Agent also expressed concern of the lack of social distancing for this event. T. Fahey stated that he is not willing to work the event and suggests that W. Newbury consider cancelling our participation and urges Newburyport to do the same. There will most likely be a financial hit to West Newbury due to the fees attached to minimums and set-up by the vendors that are contracted in January. Board acknowledges the costs related to the event. Board agrees that this event does not appear to be Covid-19 friendly and is uncomfortable recommending residents

to attend. B. Seale made a motion to vote on cancelling Health Agent in agreement, unanimously voted to cancel participation. Krafton will draft a letter for Board to sign and email to Newburyport's recycling coordinator.

- Community Service request for Pentucket High School seniors. Board discussed and approved the Pipestave Recycling Area. In the past Building and Grounds Dept. has arranged for community service on town property. Health Agent has already reached out to coordinator, but hasn't heard back as of this afternoon.

II. APPOINTMENTS:

- **4:45pm N.A.**

III. SEPTIC PLANS:

- Lot #3 Turkey Hill, Request for 1 year extension. **APPROVED 3-0-0**

IV. FYI: No Action Needed

- Future meetings TBD
- Trash and Recycling related to Covid-19
- Water Quality Report dated 6/29/20.
- B. Seale notified the department that he will be away on vacation August 29-September 5, 2020. Cell phone service will not be available.

Next Meeting Scheduled for **TBD**
1910 Office Building 381 Main Street, West Newbury MA