

**WEST NEWBURY BOARD OF HEALTH
MINUTES
January 21, 2020
4:00pm Second Floor Health Agent's Office
1910 Office Building 381 Main Street**

Board: Blake Seale-Member, Thomas Fahey-Member

Absent: Robert Janes-Chairman

Health Agent: Paul Sevigny

Admin Asst: Jane Krafton

Others in Attendance: N.A.

B. Seale, Member- called meeting to order at 4:30pm.

I. NEW OFFICE BUSINESS:

- Reviewed minutes dated January 7, 2019 **APPROVED 2-0-0**
- Reviewed invoices and payroll. **APPROVED 2-0-0**
- Steele Landfill discussed any updates. GMP 3, 4 and 7 remain present with methane in those three wells.
- Discussed FY21 Budget. Board reviewed each line item. Numbers on Public Health, Hazardous Waste and Expenses remain the same as FY20 (including a \$500 cell phone expense request.) Line items for Waste Collection, Recycling Collection and Steele Landfill have anticipated increase due to contracts. FY21 budget will be discussed at the next scheduled meeting, February 4th, for all members to review and take action. Krafton will submit FY21 budget without the Waste and Recycling line item.
- Discussed Covanta proposal. (Attached) Seale suggested going with the 5 year proposal, which has a tip fee starting at \$95 per ton the first year. The follow 4 years has approximately \$3 increase with a 3% CPI. Both members voted to table vote. Proposal will be discussed at the February 4th meeting.
- Discussed Mello proposal. Seale and Fahey agreed on an estimated 1600 tons of trash. B. Seale and T. Fahey also agreed that an estimated 600 tons on recycling at \$110 per ton is a reasonable estimate, though both recognize there is no crystal ball. This proposal will also be discussed at the February 4th meeting.
- In order for the Board to review and make decisions on proposals at the next scheduled meeting, B. Seale stated that there should be a cutoff date for proposal submissions. Both members agreed that Thursday January 30th will be that date. Krafton will notify JRM.
- Discussed Bulk Items Program and Cart Program. Health Agent presented a list of questions and answers for the Board to review. Krafton will draft one document that addresses both the cart program and the bulky item program with everyone's questions to be discussed at the February 4th meeting.

- Krafton request 2 hours off on January 29, doctor appointment. **APPROVED 3-0-0**
- Sevigny request Friday January 31st for vacation. **APPROVED 2-0-0**
- B. Seale suggested board meet again on February 4th to discuss budget, trash and recycling ONLY. Leave the 11th of February for regular business.

II. APPOINTMENTS:

- **4:45pm** N.A.

III. SEPTIC PLANS:

- **142 Moulton Street**, Terri Lee Spear #19-43 Williams & Sparages. **APPROVED 2-0-0**
- **41 Pleasant Street**, Mike Walters, #19-42 Merrimack Eng. **APPROVED 3-0-0**

IV. FYI: No Action Needed

- February meetings 4th, 11th and 25th.
- Potential Additional Waste Ban Material.

Next Meeting Scheduled for **February 4, 2020**
 4:30 pm Second Floor - Health Agent's Office
 1910 Office Building 381 Main Street, West Newbury MA
 Meeting Adjourned 5:50pm