

**WEST NEWBURY BOARD OF HEALTH
MINUTES**

March 13, 2019 - Wednesday
4:30pm Second Floor Health Agent's Office
1910 Office Building 381 Main Street

Board: Robert Janes-Chairman, Blake Seale-Member

Absent: Kimberly Cole-Member

Health Agent: Paul Sevigny

Admin Asst: Jane Krafton

Others in Attendance: N/A

R. Janes, Chair called meeting to order at 4:35pm

I. NEW OFFICE BUSINESS:

- Reviewed minutes dated February 26, 2019. **APPROVED 2-0-0**
- Review invoices and payroll. **APPROVED 2-0-0**
- Steele Landfill discussed updates: On March 26th NEET will conduct another test, as well as submit a proposal.
- Krafton request July 2, and 3, 2019 vacation days. **APPROVED 2-0-0**
- Discussed Pay to Throw, a survey mailing was conducted in 2010. Board agreed that another survey letter should be sent out to the residents with similar questions regarding trash. The idea being that a Pay to Throw program could help offset the recent increase in cost to process recycling. Seale instructed Krafton to apply any costs of this project to the "Waste" account.
- Follow up discussion on 275 Main Street, food inspection report. Health Agent explained that after the last meeting he phoned the Food Mart owner and discussed the issues listed on the last inspection report and how he was concerned that the problems were not being addressed. Owner agreed that they had been lax on tending to requested repairs, but would work towards fixing the items that were listed on the inspection report. Health Agent will follow-up with the shop.

II. APPOINTMENTS:

- **4:45pm** N/A

III. SEPTIC PLANS:

- **Lot 1 - 87 Main Street**, Concord River Property #18-10, Phil Christiansen.
APPROVED 2-0-0
- **Lot 2 - 87 Main Street**, Concord River Property #18-11, Phil Christiansen.
APPROVED 2-0-0

- **Lot 3 - 87 Main Street**, Concord River Property #18-12, Phil Christiansen.
APPROVED 2-0-0
- **Lot 1 (44) Garden Street**, CW Collins Corp, #19-06 GA Consultants, Inc.
APPROVED 2-0-0
- **104 Bachelor Street**, Federal Nat. Mortgage #19-07 Millennium Engineering.
APPROVED 2-0-0

IV. FYI: No Action Needed

- March meetings 13th and 26th 2019.
- Article regarding recycling.
- Copy of Town Manager's proposed BoH budget.

Next Meeting Scheduled for **March 26, 2019**
4:30 pm Second Floor - Health Agent's Office
1910 Office Building 381 Main Street, West Newbury MA

Meeting Adjourned at 5:15pm