

**WEST NEWBURY BOARD OF HEALTH  
MINUTES  
September 12, 2017  
4:30pm Second Floor Health Agent's Office  
1910 Office Building 381 Main Street**

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**Board:** Robert Janes – Chairman, Blake Seale-Member, Kimberly Cole-Member  
**Health Agent:** Paul Sevigny  
**Admin Asst:** Jane Krafton  
**Others in Attendance:** N/A

Meeting called to order by Chairman R. Janes 4:30pm

**I. NEW OFFICE BUSINESS:**

- Reviewed minutes dated June 13, 2017. **APPROVED 3-0-0**
- Reviewed FY17 Town Report. **APPROVED 3-0-0**
- Reviewed Selectmen's goals for FY18, email requesting our department's objectives.
- Krafton vaca request Sept 25-28 and October 3. **APPROVED 3-0-0**
- Request to change engineers on 6 lots subdivision located at the end of Sullivan's Court. **APPROVED 3-0-0**
- Sevigny requests Thursdays/Fridays vacation to use up FY17 vacation days. **APPROVED 3-0-0**

**II. APPOINTMENTS:**

- **4:45** N/A

**III. SEPTIC PLANS:**

- Lot #2 Archelaus Hill Road #17-22 Cammett Engineering. **APPROVED 3-0-0**
- 84 Garden Street, Bart Bauer #17-32 Scanlan Engineering. **APPROVED 3-0-0**
- 22 Parsons Road, Brue & Joyce Hurd #17-34 Engineering Land Services. Property lines need to be staked prior to installation of system. **APPROVED 3-0-0**

**IV. FYI: No Action Needed**

- Water Department's 6/27/17 Consumer Confidence Report for calendar year 2016
- HHW flyer for September 23, 2017
- Letter from Department of Agricultural Resources dated 8/18/17 to the Artichoke Dairy Farm.

- COA September News Letter “Connections” has HHW flyer insert.
- Public Hearing Notice regarding Personnel Policy scheduled for September 18, 2017 at 7pm.

**NEXT MEETING: September 26, 2017**  
4:30 pm Second Floor - Health Agent’s Office  
1910 Office Building 381 Main Street, West Newbury MA

Meeting Adjourned 5:30pm