

**WEST NEWBURY BOARD OF HEALTH  
MINUTES  
January 22, 2019  
4:30pm Second Floor Health Agent's Office  
1910 Office Building 381 Main Street**

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**Board:** Robert Janes-Chairman Blake Seale-Member, Kimberly Cole-Member

**Absent:** N/A

**Health Agent:** Paul Sevigny

**Admin Asst:** Jane Krafton

**Others in Attendance:** Chip Hall-Cottage Advisories, Bob Blanchette-Cammett Engineering, Angus Jennings-Town Manager.

**B. Seale called meeting to order at 4:35pm** (R. Janes running a little late)

**I. NEW OFFICE BUSINESS:**

- Reviewed minutes dated January 8, 2019. **APPROVED 3-0-0**
- Reviewed invoices and payroll. **APPROVED 3-0-0**
- Steele Landfill discussed updates. Health Agent informed the board methane testing had been conducted and results will be coming soon.
- Reviewed FY 20 prepared budget package. Letter was signed regarding authorized signatures on budget expenses, and will be included in package.
- Requested extension of approved septic plans for #5 and #11 Sullivan's Court.  
**APPROVED 3-0-0**
- Requested extension of approved septic plans for 119 (Map 8 Lot 15) Bachelor Street.  
**APPROVED 3-0-0**
- Sevigny requested Friday January 25, 2019 off for vacation. **APPROVED 3-0-0**

**II. APPOINTMENTS:**

- **4:45pm** Chip Hall from Cottage Advisories, and Bob Blanchette from Cammett Engineering regarding As-built plans for Drake's Landing. Health Agent discussed that several of the manholes did not have the required design drop of 0.10' across the structure. B. Blanchette, said based on engineering formulas and friction of the manholes, a minimum slope of 0.05' would still allow for a velocity of 2 feet/second. The Board agreed that the minimum acceptable drop for manholes carrying solids would be 0.07'. Board voted and **APPROVED 2-0-0**. (R. Janes was not in attendance during the discussion and vote.)

**R. Janes arrived at 5:05pm**

- **5:00pm** Angus Jennings, Town Manager regarding FY20 budget. After reviewing email regarding dual vs single stream recycling the Board and the Town Manager had a lengthy discussion regarding recycling. The Town Manager feels confident about having the information he needs to present our recycling cost issue to FinCom and the

Selectmen. Board assured that the best efforts are being applied in searching for the most cost effective manner to dispose of materials. (Attachment)

**III. SEPTIC PLANS:**

- **423 Middle Street**, Bennett & Company #18-33, Hancock Associates. **APPROVED 3-0-0**

**IV. FYI: No Action Needed:**

- February meetings 12<sup>th</sup> and 26<sup>th</sup>, 2019.

Next Meeting Scheduled for **February 12, 2019**  
4:30 pm Second Floor - Health Agent's Office  
1910 Office Building 381 Main Street, West Newbury MA  
Meeting Adjourned at 5:45pm