

APPROVED
SEP 25 2018

**WEST NEWBURY BOARD OF HEALTH
MINUTES
August 28, 2018
4:30pm Second Floor Health Agent's Office
1910 Office Building 381 Main Street**

Board: Robert Janes-Chairman, Blake Seale-Member, Kimberly Cole-Member
Absent: N/A
Health Agent: Paul Sevigny
Admin Asst: Jane Krafton
Others in Attendance: N/A

R. Janes called meeting to order 4:38pm

I. NEW OFFICE BUSINESS:

- Reviewed minutes dated August 14, 2018. **APPROVED 2-0-1** (Cole abstained from voting due to being absent at the 8/14/18 meeting)
- Reviewed payroll and invoices. **APPROVED 3-0-0**
- Reviewed Town Report FY18. **APPROVED 3-0-0** Krafton will scan and submit to Selectmen.
- Reviewed calendar for Special Town Meeting and board approved two articles for Special Town Meeting. Krafton will submit an article for the Landfill and an article for Recycling costs for review by the Town Manager.
- Krafton request September 10, 17 & 18th vacation. **APPROVED 3-0-0**
- Sevigny request August 29th vacation. **APPROVED 3-0-0**

II. APPOINTMENTS:

- **4:45pm N/A**

III. SEPTIC PLANS:

- **40 Bridge Street, Winthrop Ashworth #18-24 William Holt. FAILED**
- **12A Norino Drive, Vincent & Maria Vinciguerra #18-26 PLS. APPROVE D 3-0-0**

- **13 Sullivan's Ct, Walker Dev. Corp. #18-29 Williams & Sparages. APPROVED 3-0-0**

IV. FYI: No Action Needed

- SEPTEMBER MEETINGS: September 11, and 25, 2018

Next Meeting Scheduled for **September 11, 2018**
4:30 pm Second Floor - Health Agent's Office
1910 Office Building 381 Main Street, West Newbury MA

R. Janes Meeting Adjourned 5:15pm

Town of West Newbury

FY '19 Fall Town Meeting Calendar

	August				September				October				November				
	6	13	20	27	3	10	17	24	1	8	16	22	29	5	12	19	26
FinCom Article Review																	
Warrant Closes-Articles Due to Town Manager				Tues, Sept 4													
Joint Meeting-BOS, Moderator, TM, TC & FinCom																	
Post Warrant									Fri, Oct 5								
Vote Town Meeting Draft Motions																	
Town Meeting																	
FY '20 Budget/Capital Priorities - Selectmen, Town Manager, FinCom & CIC																	
Selectmen's FY '20 Budget Message & Calendar																	

Approved at Board of Selectmen meeting on August 6, 2018

ARTICLE REQUEST FORM

ARTICLE: FY19 Request for additional funds in the Board of Health "Expenses" line item #510-5400

AMOUNT REQUESTED: \$30,000

CONTACT PERSON: Robert Janes, Chairman, for Board of Health

PHONE NUMBER: 978-363-1100 ext 119

Why should the town make this purchase? What needs will be met? Who will benefit?

Two of the Town's landfill monitoring wells revealed a slightly elevated level of 1,4-Dioxane in 2017 and 2018. We are under a notice of Noncompliance from MA DEP and have been working with DEP on developing a post closure monitoring plan.

What factors affect the timing of this purchase?

With the approval of said post closure monitoring plan we are required to install additional monitoring devices and increase our testing frequencies.

What ancillary costs do you anticipate? (Maintenance, Insurance, Training, etc.)

Depending on the results of our findings, additional funds may be required to move forward with the post closure monitoring plan requirement.

Please attach additional pages or other supporting documentation.

ARTICLE REQUEST FORM

ARTICLE: FY19 Request for additional funds in Board of Health "Waste Collection" Line Item #510-5290

AMOUNT REQUESTED: \$50,000

CONTACT PERSON: Robert Janes, Chairman for Board of Health

PHONE NUMBER: 978-363-1100 ext 118

Why should the town make this purchase? What needs will be met? Who will benefit?

A sudden change in acceptable recycling material, has caused recyclables that once cost \$8 per ton to process in 2017, now costs \$94.47 per ton in June 2018. (An average of 500 tons is processed per fiscal year.)

This increase in costs will exceed the anticipated amount budgeted for FY19.

G. Mello Disposal, has deemed the recycling cost as a no-profit cost. All hauling expense will be waived for FY19.

What factors affect the timing of this purchase?

Currently, a new recycling policy has been implemented, known as "China's National Sword" halting all imports of recycled materials, resulting in skyrocketing fees.

What ancillary costs do you anticipate? (Maintenance, Insurance, Training, etc.)

N/A

Please attach additional pages or other supporting documentation.